

ND Board of Social Work Examiners
Meeting Minutes
September 6, 2023

Present: Jennifer Boeckel, Lacey Corneliusen, Cory Pedersen, Melissa Waind,
Absent: Rhonda Allery, Rebecca Stutz, Holly Hammarsten,
Other: Lisa Feldner, Alicia Rixen, Matt Mege, Jenna Beiber, Kristin Rubbelke

- I. Jennifer Boeckel called the meeting to order at 10:03 am
- II. Meeting minutes - minutes for July 24th, 2023, were approved as submitted. Pederson made a motion to approve, Waind seconded the motion. Motion passes 4 yay, 0 nay, 0 abstained.
- III. Ratification of Licensees - approved.
 - A. Pedersen made the motion to approve the minutes, Waind seconded the motion. Motion passes 4 yay, 0 nay, 0 abstained.
 - I. Application and criminal history records discussion: This issue will be discussed in executive session. The laws that allow this executive session are NDCC 12-60 -24 and NDCC 43-41-04.2. Language for executive session.
 - A. Complaints: This issue will be discussed in executive session.
 1. 2023-03 (Stutz/Boeckel/Waind) Waind made a motion settlement agreement letter due to the following violations: 1.05b conflict of interest. 1.05c conflict of interest, 1.05e conflict of interest, 1.07.c privacy and confidentiality. Board will require 8.5 hours (with a total of 10 with the 1.5 already taken) CEUs, 3.5 in boundaries, 5 in ethics to be approved prior to the courses being taken and proof of completion. Corneliusen second motion.
 2. 2023-06 (Waind) Waind made a motion to dismiss, Pedersen second motion.
 3. 2023-07 (Waind) Waind made a motion to dismiss, Pedersen second motion.
 4. 2023-15 Boeckel made a motion to dismiss and close the investigation, Pedersen second motion.
 - B. Criminal history record checks - Allery
 - C. Discipline
 - D. Moved out of Executive session at 10:49am
 - II. Printing of licenses
 - A. Board made a decision to print renewal licenses on demand versus automatically sending them out on renewal. Rixen will send out notification to licensees that they would like to have their licenses printed this year with the seal, to make that request via our website. The board would like to see how many get printed this time around for planning purposes in the future.

Stutz joined at 10:37 am

Allery joined at 10:38 am

- IV. Other Business
 - A. None
- V. Next meeting
 - A. September 12th, 2023 at 8:30 am (quarterly meeting)
- VI. Adjournment at 10:59 am