

ND Board of Social Work Examiners
Meeting Minutes
July 24, 2023

Present: Lacey Corneliusen, Jennifer Boeckel, Rhonda Allery, Melissa Waind, Holly Hammarsten,
Absent: Cory Pedersen, Rebecca Stutz
Other: Lisa Feldner, Alicia Rixen, Matt Mege, Kayla Effertz-Kleven, Jordan Herbal, Tricia Berg

- I. Jennifer Boeckel called the meeting to order at 6:15 pm
- II. Meeting minutes - minutes for June 13, 2023, were approved as submitted. Allery made a motion to approve, Waind seconded the motion. Motion passes 5 yay, 0 nay, 0 abstained.
- III. Ratification of Licensees - approved.
 - A. Waind made the motion to approve the minutes, Hammarsten seconded the motion. Motion passes 5 yay, 0 nay, 0 abstained.
- IV. Administrative rules revisions
 - A. Exam alternatives
 1. How does joining the compact affect the study?
 - B. Fees
 1. How does joining the compact affect the fees and increasing the fees?
 2. Discussion on having a subcommittee on the Administrative Rules
 - a) Jennifer Boeckel, Lacey Corneliusen, Melissa Waind, Rhonda Allery
(1) Need to send Matt (AG's Office) what needs to be changed
 - C. Legislative social work study - update
 1. Discussion on having a subcommittee on the compact
 - a) Jennifer Boeckel, Holly Hammarsten, Melissa Waind

Tricia Berg left at 6:30pm

- V. Application and criminal history records discussion: This issue will be discussed in executive session. The laws that allow this executive session are NDCC 12-60 -24 and NDCC 43-41-04.2. [Language for executive session.](#)
 - A. Complaints: This issue will be discussed in executive session at 6:44pm. Reconvening at 7:45 pm
 1. 2023-09 (Stutz/Boeckel) Boeckel made a motion to dismiss, Hammarsten seconded the motion. Motion passes 5 yay, 0 nay, 0 abstained.
 - B. License suspensions - Menge
 - C. Criminal history record checks - Allery
 - D. Discipline - 2016-28
- VI. Financial report - Effertz Kleven
 - A. Move the biennium budget to a yearly budget.
 1. No objections to moving to yearly budget
 - B. Proposal of fees
 1. Application fee from \$25 to 100
 2. Licensing Fee from \$75 to \$100

3. Reciprocity, different fee?
 4. Outcome of the compact will impact these increases.
 - C. Moved money out of CD
 - D. Would like to move the board's financials to one account to First International
 1. Motion made for all banking to First International made by Waind, Corneliusen seconded. Motion passes 5 yay, 0 nay, 0 abstained.
- VII. Board member roles and responsibilities
 - A. Drafting roles and responsibilities. Lacey can draft something.
- VIII. Informational documents
 - A. [Licensure compact](https://swcompact.org/) - <https://swcompact.org/>
- IX. Other Business
 - A. Backdating licenses
 1. Licensee would like their license backdated to closer to when they applied. Board indicated that this is not something that is possible.
- X. Next meeting
 - A. Special Meeting August 28, 2023 at 6:00 pm
 - B. September 12th, 2023 at 8:30 am (quarterly meeting)
- XI. Adjournment at 8:11 pm