

ND Board of Social Work Examiners  
Meeting Minutes  
June 13, 2023

Present: Lacey Corneliusen, Jennifer Boeckel, Rhonda Allery, Melissa Waind, Holly Hammarsten,  
Absent: Cory Pedersen, Rebecca Stutz  
Other: Lisa Feldner, Alicia Rixen, Matt Mege, Kayla – Effertz-Kleven

- I. Lacey Corneliusen called the meeting to order at 8:32 pm
- II. Meeting minutes - minutes for March 14, 2023, were approved as submitted. Waind made a motion to approve, Corneliusen seconded the motion. Motion passes 5 yay, 0 nay, 0 abstained.  
Cory Peterson joined at 8:35
- III. Ratification of Licensees - approved.
  - A. Petersen made the motion to approve the minutes, Waind
- IV. New board training- June 8-9th with 8 CEUs
  - A. Push for their exam. Second day was canceled.
  - B. ASWB training- should the board attend in person.
  - C. Renewal process
    1. Legal charges
    2. Discussion at employment
    3. Other state
- V. Policy Discussion
  - A. Administrative rules revision
    1. Exam alternative
    2. LCSW supervision
    3. Fees
  - B. Review of the Legislative Study
    1. Request that Lisa and Kayla participate in the study
    2. Workforce committee (Rohr-Jones)
      - a) Set up meeting
  - C. Naloxone request
    1. Outside of our scope with employment and how to administer an over-the-counter drug.
      - a) No action
- VI. Executive session -return at 1:17pm
  - A. Motion made by Boeckel, Allery seconds the motion. Roll call. Motion carries at 11:45 am
  - B. Executive session adjourned at 1:17 pm
  - C. Public invited to join the meeting.
- VII. Discipline
  - A. 2023-4
    1. Send a settlement agreement to the licensee. Boeckel made a motion. Waind seconded the motion. Roll call. Motion carries.

- B. 2023-09
  - 1. Boeckel made a motion to dismiss. Waind seconded the motion. Roll call. Motion carries.
- VIII. Background
  - A. Allery made a motion for 1-3 to recommend a license, Waind seconded the motion. Roll call. Motion carries.
  - B. Allery made motion to request more information for 4-5, Waind seconded the motion. Roll call. Motion carries.
- IX. Roles and Responsibilities
  - A. Corneliusen will work on presenting something to the board.
- X. Budget review
  - A. Effertz- Kleven reviewed the budget.
  - B. Move bank accounts to one location.
- XI. Other Business
  - A. Change the language on our application to reflect the informational waiver from the Attorney General's Office Allery second. Roll call. Motion carries.
  - B. Add language to application/renewal Waind seconded the motion. Roll call. Motion carries.
- XII. Next meeting
  - A. Special Meeting July 24, 2023 at 6:00 pm
  - B. August 28<sup>th</sup>, 2023 at 6:00 pm
  - C. September 12<sup>th</sup>, 2023 at 8:30 am (quarterly meeting)
- XIII. Adjournment at 2:21pm