

## NDBSWE Board Meeting 8/9/2022 - Minutes

Members present: Rebecca Stutz, Melissa Waind, Holly Hammarsten, Lacey Corneliusen, Cory Pedersen, Jennifer Boeckel

Others: Lisa Feldner, Kayla Effertz Kleven, David Schaibley, Kristin Rubbelke, Norma, Heather, Shantelle Cruz, Tricia Berg,

Chair Hammarsten called the meeting to order at 8:35 am.

Introductions were made.

Meeting minutes for May 10, 2022; May 26, 2022; June 22, 2022 were distributed. Hammarsten moved approval and Corneliusen seconded. Roll call: Hammarsten - yes, Corneliusen - yes, Stutz - yes, Waind - yes, Allery - absent, Pedersen - yes, Boeckel -yes.

Chair Hammarsten was unable to provide a financial report because Olson Effertz, the new management company, was given a flash drive with all the financial accounts but was unable to open the accounts. The accounts are in Sage 50 (formerly Peachtree Software), and they need to be converted to newer software, such as Quickbooks. Feldner stated that there will be a charge for the conversion. In addition, the budget that was approved by the board at a previous meeting is a deficit budget. The board discussed holding a special meeting in about a month, to review the budget and directed staff to prepare for that.

Complaints: Feldner said there were three complaints received but in the transition, the licensees were not given the chance to respond in the 20 days. Schaibley outlined a process used by several boards that he works with. The board desires that all complaints be uploaded to the drive so all board members can view them. In that process, the correct actions can be taken.

Ethical Inquiries: These are not exempt records so no executive session is necessary. Schaibley covered the category.

Corneliusen discussed inquiry A - Van Camp. Cornelium moved the board to file a complaint citing as violating 307D, 201A & B in the code of ethics. Hammarsten seconded. Following discussion, the board voted: Hammarsten - yes, Corneliusen - yes, Stutz - yes, Waind - yes, Allery - absent, Pedersen - yes, Boeckel -yes.

Corneliusen discussed inquiry A - Dorff. The board will request more information from Dorff. Corneliusen discussed inquiry A - Anderson. The board will request more information from Anderson.

Schaibley discussed inquiry B - Stein-Bercier. He gave an overview of the case and that the criminal/civil case was dismissed without prejudice so the board is able to request more information. The board directed Schaibley to draft a letter to request more information.

Schaibley discussed inquiry C - Howard.

Disciplinary Action: No new information has been received from the two individuals who are under disciplinary action. Schaibley gave an overview of disciplinary action for the new board members.

Applications for license renewal - none at this time.

Licenses issued for (May 1, 2022 - July 31, 2022) - this will be tabled until the next meeting.  
MSW Supervision Plans Approved (May 1, 2022 - July 31, 2022) - this will be tabled until the next meeting.

Other Business - Kristin Rubbelke gave an overview of the work of the legislative Acute Psychiatric Treatment Committee regarding the proposed merger of administrative services for occupational boards. Discussion. She explained a licensure compact that is being worked on through the Council of State Governments. A license granted under the compact would allow the licensee to practice in any states that signed on to the compact. Her last item centered around the overturn of Roe v. Wade and the impact on social workers. She also discussed other topics affecting social workers.

Schaibley gave an overview of open meetings/open records requirements.

The meeting adjourned at 11:07 am.