

**NDBSWE MEETING MINUTES  
December 1, 2021  
Regular Board Meeting  
NDBSWE Office, Bismarck, ND  
Draft Minutes**

The meeting was called to order by Holly Hammarsten at 8:30 AM. It was held solely by remote means due to the COVID-19 pandemic.

***Present***

Holly Hammarsten- Chair, Stacey Rygh, Rhonda Allery, Lacey Corneliusen, Cory Pedersen, and Jennifer Boeckel.

Others: Jacinda Simmons, Board Office; Nikki Owings, Board Office; Dave Schaibley, Legal Counsel; Bill Kalanek, APT, Inc; and Brett Weber, UND.

***Absent***

Connor Griffin

***Management Services Contract***

Bill Kalanek with APT, Inc. explained the contract and procurement process. At the February meeting, the Board will look at the proposal for APT, Inc.

***Minutes***

**August 10, 2021 (Regular Board Meeting)** – It was **moved and seconded** to approve the minutes. (Pedersen/Corneliusen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

**September 8, 2021 (Special Board Meeting)** - It was **moved and seconded** to approve the minutes. (Pedersen/Corneliusen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

***Financial Report***

**Review of Report** - It was **moved and seconded** to approve the financial report as presented. (Hammarsten/Rygh/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

**Estimate for Website/database Updates** – Tabled until estimate from Albertson Consulting is received.

***Proposed 2022-2023 Budget***

It was **moved and seconded** to approve the 2022-2023 budget as presented. (Pedersen/Corneliusen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

***Application for License Renewal***

**J. Jungels** - It was **moved and seconded** to grant the license renewal.  
(Pedersen/Hammarsten/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y),  
Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

**K. Bailly** - It was **moved and seconded** to grant the license renewal.  
(Corneliusen/Hammarsten/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y),  
Corneliusen (y), Allery (n), Boeckel (y)] [Griffin absent] **[Bd. Office]**

**T. Johnson** - It was **moved and seconded** to grant the license renewal.  
(Allery/Pedersen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y),  
Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

**D. Leeby** – It was **moved and seconded** to grant the license renewal.  
(Hammarsten/Allery/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y),  
Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

**C. Olstad** - It was **moved and seconded** to grant the license renewal.  
(Allery/Pedersen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y),  
Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

***Application for Licensure by Reciprocity***

**A. Williams** – The license in Louisiana was issued before ND had licensure for LCSW, so there is nothing to compare.

It was **moved and seconded** that the Board office will collaborate with Legal Counsel to draft a response to her that the Board does not have enough information to decide on her license. (Allery/Hammarsten/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent]

**[Bd. Office & Legal Counsel]**

A timeline for her response will be added to the letter.

**B. Yellow Bird** - It was **moved and seconded** to grant the license.  
(Corneliusen/Pedersen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y),  
Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

The Board will start a list of licenses with convictions approved by the Board for potential inquiries by legislators. **[Bd. Office]**

***Application for Initial Licensure***

**R. Hassett** – The Board will request an explanation about the new charges and approve her for testing. **[Bd. Office]**

**M. Wohl** - It was **moved and seconded** to grant the license.  
(Hammarsten/Corneliusen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y),  
Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent] **[Bd. Office]**

### **Complaints**

**Executive Session** - It was **moved and seconded** to go into Executive Session under NDCC 43-41-10(4) to discuss complaints which the Board has not decided whether to pursue disciplinary action at 10:32 AM. (Pedersen/Rygh/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y), Boeckel (y)] [Griffin absent]

Executive session was attended by Board members: Hammarsten, Allery, Rygh, Pedersen, Corneliusen, and Boeckel with David Schaibley and Nikki Owings also in attendance.

#### Complaints:

EXEMPT #2020-07 (Pedersen)  
EXEMPT #2021-04 (Allery)  
EXEMPT #2021-06 (Corneliusen)  
EXEMPT #2021-08 (Griffin)  
EXEMPT #2021-09 (Pedersen)  
EXEMPT #2021-10 (Rygh)  
EXEMPT #2021-11 (Hammarsten)  
EXEMPT #2021-12 (Corneliusen)

#### Ethical Inquiries/Self-report:

EXEMPT-1  
EXEMPT-2

Executive Session ended at 12:44 pm.

### **{Boeckel absent}**

**Garfield-Nelson #2020-07 (Pedersen)** – It was **moved and seconded** to dismiss the complaint. (Pedersen/Hammarsten/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent][**Legal Counsel**]

**Leeby #2021-04 (Allery)** - It was **moved and seconded** to dismiss the complaint. (Allery/Pedersen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Legal Counsel]**

**Ritteman #2021-06 (Corneliusen)** – It was **moved and seconded** to dismiss the complaint with a letter about the complaint complexity and to strongly urge review of the Board’s Code of Ethics. (Corneliusen/Pedersen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Legal Counsel]**

**EXEMPT #2021-08 (Griffin)** – The Board will seek more information.

**Nielsen #2021-09 (Pedersen)** – It was **moved and seconded** to dismiss the complaint. (Pedersen/Hammarsten/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Legal Counsel]**

**Boe #2021-10** - It was **moved and seconded** to take disciplinary action and offer a settlement agreement of 1-year probation and continuing education requirements. (Rygh/Hammarsten/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Legal Counsel]**

**EXEMPT #2021-11** – The Board will seek more information.

**Anderson #2021-12** - It was **moved and seconded** to dismiss the complaint. (Corneliusen/Hammarsten/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Legal Counsel]**

### **Ethical Inquiries/Self-Report**

**Howard (Minot Daily News Article of 8/11/2020)** –Legal Counsel will continue to monitor court case.

**EXEMPT-1**- Legal counsel will continue monitoring.

**EXEMPT-2** - It was **moved and seconded** to initiate a complaint. (Corneliusen/Pedersen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Legal Counsel]**

It was **moved and seconded** to offer a settlement agreement of retroactive suspension of license. (Corneliusen/Hammarsten/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Legal Counsel]**

### **Disciplinary Action/ Non-Disciplinary Board Directives Update**

**David Bialik** - Suspension to 12-31-2022; 24 hours on ethics related to sexual relationships with clients each year, 2021 and 2022; received name of counselor and quarterly report of at least monthly counseling; waiting to receive psychological eval.; must appear before Board on or about Dec. 2022 for discussion.

**Dean Beck** - Probation to 6-14-2021; waiting to receive assessment; written statement from Beck received 10-12-2021. He has not met the terms of the settlement agreement yet.

***Licensee List Request***

A company is requesting email addresses of licensees to recruit employees. Legal Counsel states that the Board does not have to create a list of information if they do not have it. The Board office will send a response. **[Bd. Office]**

***NASW-ND Request for Board Education Piece***

The Board discussed and will decline invitation to present.

***Criminal History Background Check***

**BCI Audit** – Allery will send a list of Board members to BCI to notify them to take the required training to review background check results. **[Allery]**

**CHRI Manual** - - It was **moved and seconded** to adopt the manual as presented. (Allery/Pedersen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Bd. Office]**

***Licenses Issued (August 1, 2021 to October 31, 2021)***

It was **moved and seconded** to ratify the licenses. (Hammarsten/Pedersen/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Bd. Office]**

***MSW Supervision Plans Approved (August 1, 2021 to October 31, 2021)***

It was **moved and seconded** to approve the supervision plans. (Hammarsten/Rygh/carried) [Roll call: Rygh (y), Hammarsten (y), Pedersen (y), Corneliusen (y), Allery (y)] [Griffin and Boeckel absent] **[Bd. Office]**

***Other***

**J. Schmidt Supervision Plan** – She previously earned hours in New Mexico. Corneliusen, Legal Counsel, and the Board office will review the plan and her supervisor’s experience. The Board office will ask for her supervisor’s resume/CV. **[Corneliusen, Legal Counsel & Bd. Office]**

**2022 Meeting Dates**

February 8, 2022	8:30 am	Virtual
May 10, 2022	8:30 am	Virtual
August 9, 2022	8:30 am	Virtual
November 8, 2022	8:30 am	Virtual

**Adjournment**

The meeting was adjourned at 1:50 PM.

\_\_\_\_\_  
Chair Date

\_\_\_\_\_  
Secretary Date

**Licenses issued 8/1/2021 to 10/31/2021:**

Last Name	First Name	License Level	Upgrade	Reciprocity
Anklam	Nikki	Licensed Baccalaureate Social Worker	N/A	
Borgman	Kimberly	Licensed Baccalaureate Social Worker	N/A	IL/UT
Brown	Mikaela	Licensed Baccalaureate Social Worker	N/A	
Burk	Dena	Licensed Master Social Worker	N/A	
Buzick	Amber	Licensed Master Social Worker	Yes	MN
Byrne	Dawn	Licensed Baccalaureate Social Worker	N/A	
Chapman	Bethany	Licensed Baccalaureate Social Worker	N/A	MN
Chatelain-Gress	Sarah	Licensed Baccalaureate Social Worker	N/A	MN
Claussen	Erin	Licensed Baccalaureate Social Worker	N/A	
Corello	Megan	Licensed Master Social Worker	N/A	NJ/MA
Dacar	Crystal	Licensed Baccalaureate Social Worker	N/A	
DeNomme	Carol	Licensed Clinical Social Worker	N/A	CT, ID, KY, MO, NE, SC, VT
Deringer	Sierra	Licensed Baccalaureate Social Worker	N/A	
Domine	Lori	Licensed Baccalaureate Social Worker	N/A	
Drury	Ida	Licensed Baccalaureate Social Worker	N/A	
Edevold	Tiahna	Licensed Master Social Worker	N/A	MN
Flaten	Jasmine	Licensed Baccalaureate Social Worker	N/A	
Furtick	Victor	Licensed Clinical Social Worker	N/A	NY/SC/WA/MO/IL
Gayzur	Lisa	Licensed Clinical Social Worker	Yes	
Gloe	Kara	Licensed Master Social Worker	N/A	MN
Golden	Mari	Licensed Clinical Social Worker	N/A	MN - 1b
Greene	Kevan	Licensed Clinical Social Worker	Yes	
Gregor	Katrina	Licensed Clinical Social Worker	N/A	CO, MN

Hanson	Ashlyn	Licensed Baccalaureate Social Worker	N/A	
Hanson-Hietala	Jacquelyn	Licensed Clinical Social Worker	N/A	MN - 1b
Hatcher	Amy	Licensed Clinical Social Worker	N/A	VA
Haugen	Tanya	Licensed Baccalaureate Social Worker	N/A	
Haviland	Courtney	Licensed Master Social Worker	Yes	
Herring	Kimberly	Licensed Master Social Worker	N/A	KS
Hiatt	Jennifer	Licensed Master Social Worker	Yes	
Hill	Alexis	Licensed Clinical Social Worker	N/A	TX
Hintz	Madyson	Licensed Master Social Worker	Yes	
Humphery	Felicia	Licensed Clinical Social Worker	N/A	TX
Ingram	Jennifer	Licensed Clinical Social Worker	N/A	IN/MN - issued under 1b
Johnson	Erica	Licensed Baccalaureate Social Worker	N/A	WI
Johnson	Rachel	Licensed Clinical Social Worker	Yes	
Johnson	Falan	Licensed Clinical Social Worker	Yes	
Johnston	Alana	Licensed Clinical Social Worker	Yes	
Katz	Jessica	Licensed Clinical Social Worker	N/A	MA
Kim	June-Yung	Licensed Master Social Worker	N/A	
Klobuchar	Tracey	Licensed Clinical Social Worker	Yes	
Knain	Bethany	Licensed Baccalaureate Social Worker	N/A	
Kostrzewski	Sara	Licensed Baccalaureate Social Worker	N/A	
Larson	Derian	Licensed Baccalaureate Social Worker	N/A	
Lazar	Nancy	Licensed Clinical Social Worker	N/A	CA/CO/TX/UT
Lester	Barbara	Licensed Clinical Social Worker	N/A	UT/OR
Lindsey	Brittney	Licensed Clinical Social Worker	N/A	MN - 1b
Lundby	Mandy	Licensed Clinical Social Worker	N/A	MN - 1b
Marks	Naomi	Licensed Baccalaureate Social Worker	N/A	
Marucco	Anthony	Licensed Clinical Social Worker	N/A	PA
Middagh	Sheila	Licensed Clinical Social Worker	N/A	MN/SD
Moch	Shelby	Licensed Baccalaureate Social Worker	N/A	
Moffett	Michaela	Licensed Master Social Worker	Yes	
Morrisette	Melissa	Licensed Clinical Social Worker	N/A	WA
Mortenson	Teresia	Licensed Master Social Worker	N/A	MN
Myers	Nicole	Licensed Baccalaureate Social Worker	N/A	
Naughton	Brooke	Licensed Clinical Social Worker	N/A	VA

Pifer	Bailey	Licensed Baccalaureate Social Worker	N/A	
Pollock	Naomi	Licensed Clinical Social Worker	N/A	28 states-see below
Reverman	Catherine	Licensed Master Social Worker	N/A	
Russell	Jennifer	Licensed Baccalaureate Social Worker	N/A	
Schell	Mandy	Licensed Baccalaureate Social Worker	N/A	
Schiele	Emily	Licensed Baccalaureate Social Worker	N/A	
Schlueter	Elizabeth	Licensed Baccalaureate Social Worker	N/A	MN
Schneeweis	Shannon	Licensed Baccalaureate Social Worker	N/A	
Schneider	Samera	Licensed Baccalaureate Social Worker	N/A	
Schulz	Shandra	Licensed Master Social Worker	Yes	
Schulz	Alexandra	Licensed Master Social Worker	Yes	
Severson	Erika	Licensed Clinical Social Worker	N/A	MN - 1b
Shah	Sonal	Licensed Master Social Worker	N/A	TX
Smith	Elizabeth	Licensed Clinical Social Worker	Yes	
Stigen	Olivia	Licensed Baccalaureate Social Worker	N/A	
Svobodny	Debbie	Licensed Clinical Social Worker	Yes	
Thomas	KatyRose	Licensed Master Social Worker	Yes	
Thorstad	Reagan	Licensed Baccalaureate Social Worker	N/A	MN
Van Haren	Katherine	Licensed Master Social Worker	N/A	MN
Vandivert	Linda	Licensed Clinical Social Worker	N/A	MO/IA/KS/WI/MN/NE
Waind	Melissa	Licensed Clinical Social Worker	Yes	
Warren	Marisa	Licensed Master Social Worker	Yes	
Williams	Katherine	Licensed Master Social Worker	N/A	
Wurtz	Jessica	Licensed Clinical Social Worker	N/A	

<b>LBSW = 30</b>	<b>Initial License = 46</b>	<b>LBSW(ttl)= 1681</b>
<b>LMSW =20</b>	<b>Upgrade = 18</b>	<b>LMSW(ttl)= 444</b>
<b>LCSW = 31</b>	<b>Reciprocity = 35</b>	<b>LCSW(ttl)= 527</b>

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**MSW Supervision Plans Approved 8/1/2021 to 10/31/2021:**

Heather Pautz	Falan Johnson	Amber Buzick
Heidi Dahmes	Jenna Brehm-Gibson	Jennifer Hiatt
Alison Traynor	Monica Riopelle	Carrie Thompson-Widmer
Dawn Slag	Tia Kidrowski	Meggan Severson
Kristina Dirk	Vesha Akao	Stephanie Huynh
Toby McClary	KatyRose Thomas	
Hayley Turner	Sandy Bender	