

**NDBSWE MEETING MINUTES
November 10, 2020
Regular Board Meeting
NDBSWE Office, Bismarck, ND
Minutes**

The meeting was called to order by Bianca Bell at 8:30 AM. It was held solely by remote means due to the COVID-19 pandemic.

Present

Bianca Bell, Holly Hammarsten, Rhonda Allery, Stacey Rygh, Lacey Corneliusen, and Connor Griffin.

Others: Jacinda Simmons, Board Office; Nikki Owings, Board Office; Dave Schaibley, Legal Counsel; Zoe Spooner with Albertsons Consulting

Absent

Cory Pedersen

{Conner Griffin absent}

Minutes

August 11, 2020 (Regular Board Meeting) – It was **moved and seconded** to approve the minutes. (Hammarsten/Corneliusen/carried) [Roll call: Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Pedersen and Griffin absent] **[Bd. Office]**

September 9, 2020 (Special Meeting) - It was **moved and seconded** to approve the minutes. (Hammarsten/Corneliusen/carried) [Roll call: Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Pedersen and Griffin absent] **[Bd. Office]**

October 2, 2020 (Special Meeting) - It was **moved and seconded** to approve the minutes. (Hammarsten/Corneliusen/carried) [Roll call: Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Pedersen and Griffin absent] **[Bd. Office]**

Financial Report

Everything is in line with the budget.

It was **moved and seconded** to reimburse Board members who attend the ASWB and FARB training. (Allery/Hammarsten/carried) [Roll call: Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Pedersen and Griffin absent]

Online Supervision Plan Process

Supervision Plan Approval Process Demonstration – Zoe Spooner with Albertson Consulting demonstrated the new online supervision plan process. Licensees will be able to complete the supervision plan online and it can be approved online by Board

members with an automatic email of approval going to the licensee. Emails for a denied plan or one that needs more information will be sent out by the Board office.

The Board office, Spooner, and Corneliusen will also work together to see if a similar approval process can be done for reciprocity applications.

[Bd. Office, Spooner, & Corneliusen]

Discussion on Who Will Review Plans – The Board set a date of 12/1/2020 for the online supervision plan to be posted to the Board’s live website. The Board office will set up a meeting with Board members who review plans to give a tutorial and to go over the tip sheet created by Bell.

[Bd. Office]

Cost of Supervision Plan Group – Albertson Consulting can create a separate login for Board members, so they only see the pending plans and nothing else. This would take 3-4.75 hours to complete. The Board will see how the current process goes and discuss at the next meeting.

Secure Documents System

Legal Counsel will work with ITD to see if Board members and Board staff can get connected with the VPN/File Share to view secure documents for future Board meetings.

[Legal Counsel]

Board Processes

The Board office and Bell will come up with a list of Board member duties for the February meeting. Bell will continue reviewing applicants with a past conviction. Tabled.

[Bell and Bd. Office]

MSW Supervision Requirements (NDCC 43-41-04(3)(c)(2))

Discuss COVID-19 impact on earning supervised hours within time limits/Boeckel -

Two people have expressed concerns about completing their supervision plan within the 4-year time period due to the COVID-19 pandemic and not able to work as many hours. Legal Counsel states there is limited solutions in the current statute.

It was **moved and seconded** to proceed with drafting legislation and getting legislative sponsors to allow supervision plan to be extended beyond the four years in cases of a hardship. (Hammarsten/Corneliusen/carried) [Roll call: Allery (n), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Pedersen and Griffin absent]

[Bd. Office]

Brehm-Gibson request – The law (NDCC 43-41-04(3)(c)(2)) states that a supervisor licensed as an LCSW must be used for the first 1500 hours. She could pay for a LCSW supervisor outside of her agency.

[Bd. Office]

Complaints

Executive Session - It was **moved and seconded** to go into Executive Session under NDCC 43-41-10(4) for the complaints beginning at 10:29 AM.
(Rygh/Hammarsten/carried) [Roll call: Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Pedersen and Griffin absent]

Executive session was attended by Board members: Allery, Bell, Hammarsten, Rygh, and Corneliusen; David Schaibley, and Nikki Owings.

Bialik #2019-07 (Update on status)

Exempt #2020-04 (Bell)

Exempt #2020-05 (Allery)

E-mailed Concerns from S. Krenek (E-mail dated 6-9-2020)

Request for Confidentiality in Filing a Complaint (E-mail dated 6-9-2020)

Howard (Minot Daily News article of 8-11-2020)

Executive Session ended at 11:30 am.

{Hammarsten absent}

Bialik #2019-07 (Update on status) – The settlement agreement has been signed.

Ritz #2020-04 (Bell) – It was **moved and seconded** to dismiss the complaint.
(Bell/Allery/carried) [Roll call: Allery (y), Rygh (y), Bell (y), Corneliusen (y)] [Pedersen, Griffin, and Hammarsten absent] **[Legal Counsel]**

Beck #2020-05 (Allery) - It was **moved and seconded** Mr. Beck violated NDAC 75.5-02-06.1-04(4) and offer a settlement agreement of probation of at least 6 months, during probation, Mr. Beck would agree to the following conditions: agree not to practice social work; obtain an assessment from his treating professional regarding substance abuse and recovery confirming his substance abuse and mental health difficulty no longer interferes with his professional judgment or performance; he agrees to sign releases from all treating professionals allowing the Board to obtain documents from them; 6 months after signing settlement agreement, provide a written statement about how treatment has progressed and plan how he will go forward as a social worker capable of avoiding similar occurrences. (Allery/Bell/carried) [Roll call: Allery (y), Rygh (y), Bell (y), Corneliusen (y)] [Pedersen, Griffin, and Hammarsten absent] **[Legal Counsel]**

Tungseth #2020-06 (Hammarsten) - It was **moved and seconded** to dismiss the complaint. (Bell/Corneliusen/carried) [Roll call: Allery (y), Rygh (y), Bell (y), Corneliusen (y)] [Pedersen, Griffin, and Hammarsten absent] **[Legal Counsel]**

E-mailed Concerns from S. Krenek (E-mail dated 6-9-2020) - It was **moved and seconded** to treat this as a Board-initiated complaint as per NDCC 43-41-11(2) and seek

a response from Garfield-Nelson. (Allery/Bell/carried) [Roll call: Allery (y), Rygh (y), Bell (y), Corneliusen (y)] [Pedersen, Griffin, and Hammarsten absent] **[Bd. Office]**

Request for Confidentiality in Filing a Complaint (E-mail dated 6-9-2020) - It was **moved and seconded** to treat this as a Board-initiated complaint as per NDCC 43-41-11(2) and seek a response from Garfield-Nelson. (Allery/Bell/carried) [Roll call: Allery (y), Rygh (y), Bell (y), Corneliusen (y)] [Pedersen, Griffin, and Hammarsten absent] **[Bd. Office]**

Howard (Minot Daily News article of 8-11-2020) – The Board will seek more information from Howard. **[Bd. Office]**

Disciplinary Action/ Non-Disciplinary Board Directives Update

Toni McCarty – Probation to 3-24-2021; 5 hours on boundaries with 0 hours submitted; 2-pg written report with 0 report received.

Administrative Rules

Schedule Special Meeting to Consider Comments received - The Board will meet on December 4, 2020 at 12:00 PM to discuss the comments received.

Application for Initial License

K. Hanson - It was **moved and seconded** to grant the license. (Allery/Bell/carried) [Roll call: Allery (y), Rygh (y), Bell (y), Corneliusen (y)] [Pedersen, Griffin, and Hammarsten absent] **[Bd. Office]**

Application for License by Reciprocity

R. Collins-Puoch (LCSW) -- It was **moved and seconded** to grant the license under NDCC 43-41-07(1)(b). (Allery/Rygh/carried) [Roll call: Allery (y), Rygh (y), Bell (y), Corneliusen (y)] [Pedersen, Griffin, Hammarsten absent] **[Bd. Office]**

It was **moved and seconded** to first send reciprocity applications to Legal Counsel for legal review and then, when ready for approval, send applications for license by reciprocity for LBSW and LMSW to Hammarsten and applications for license by reciprocity for LCSW to Corneliusen and to remove Allery and Rygh from reviewing reciprocity applications. (Bell/Rygh/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Griffin (y)] [Pedersen and Griffin absent] **[Rygh & Bd. Office]**

{Griffin present}

Licenses Issued August 1, 2020 to October 31, 2020

It was **moved and seconded** to ratify the licenses. (Bell/Rygh/carried) [Roll call: Allery (y), Rygh (y), Corneliusen (y), Bell (y), Griffin (y)] [Pedersen and Hammarsten absent]

MSW Supervision Plans

Review of Approved Plans (August 1, 2020 to October 31, 2020) - It was **moved and seconded** to ratify the plans. (Allery/Rygh/carried) [Roll call: Allery (y), Rygh (y), Corneliusen (y), Bell (y), Griffin (y)] [Pedersen and Hammarsten absent]

2021 Meeting Dates

February 9, 2021 - Regular meeting	8:30 AM	By remote means.
May 11, 2021 - Regular meeting	8:30 AM	To be determined.
August 10, 2021 – Regular meeting	8:30 AM	To be determined.
November 9, 2021 – Regular meeting	8:30 AM	To be determined.

Adjournment

The meeting was adjourned at 12:24 PM.

Chair

Date

Secretary

Date

Licenses issued 8/1/2020 to 10/31/2020:

	Last Name	First Name	License Level	Upgrade Reciprocity	
1.	Bartz	Rachel	Licensed Clinical Social Worker	Yes	MN
2.	Lindquist	Jodi	Licensed Master Social Worker	Yes	
3.	Peterson	Ashley	Licensed Clinical Social Worker	Yes	MN - Issued by 43-41-07(1b)
4.	Burgad	Courtney	Licensed Clinical Social Worker	Yes	
5.	Halverson	LeAnna	Licensed Master Social Worker	Yes	
6.	Lund	Jamie	Licensed Master Social Worker	Yes	
7.	Mitzel	Lucas	Licensed Clinical Social Worker	Yes	
8.	Call	Heather	Licensed Clinical Social Worker	Yes	
9.	Cerde	Erica	Licensed Master Social Worker	Yes	MN
10.	Johnson	Jaime	Licensed Clinical Social Worker	Yes	
11.	Collins	Rebecca	Licensed Clinical Social Worker	Yes	
12.	Lyon	Tania	Licensed Master Social Worker	No	
13.	Haag	Rachel	Licensed Master Social Worker	No	MN
14.	Marcussen	Allison	Licensed Baccalaureate Social Worker		
15.	Barnard	Amanda	Licensed Clinical Social Worker	Yes	
16.	Rentfrow	Kelly	Licensed Master Social Worker		
17.	Haviland	Courtney	Licensed Baccalaureate Social Worker		
18.	Weigel	Kaitlin	Licensed Clinical Social Worker	Yes	
19.	Riopelle	Monica	Licensed Master Social Worker	Yes	
20.	Hubbard	Karissa	Licensed Master Social Worker	Yes	
21.	Scallon	Stephanie	Licensed Master Social Worker	Yes	
22.	Vara	Katera	Licensed Baccalaureate Social Worker	Yes	IL-state does not have LMSW level - still needs to take Masters exam
23.	Kolo-Johnson	Jeanne	Licensed Master Social Worker		
24.	Kraemer	Anna	Licensed Baccalaureate Social Worker		MN
25.	Gillespie	Julie	Licensed Baccalaureate Social Worker		
26.	Altendorf	Alyx	Licensed Baccalaureate Social Worker		

27.	Swanson	Anna	Licensed Baccalaureate Social Worker	
28.	Bohan	Laura	Licensed Master Social Worker	
29.	Ackerson	Emily	Licensed Baccalaureate Social Worker	
30.	Traylor	Ciera	Licensed Baccalaureate Social Worker	
31.	Sanders	Lyndi	Licensed Master Social Worker	
32.	Pratt	Josiah	Licensed Baccalaureate Social Worker	
33.	Allen	Elizabeth	Licensed Baccalaureate Social Worker	
34.	Volk	Sophia	Licensed Baccalaureate Social Worker	MN
35.	Ford	Emily	Licensed Baccalaureate Social Worker	
36.	Richmond	Lisa	Licensed Master Social Worker	
37.	Pansch	Chelsa	Licensed Baccalaureate Social Worker	
38.	Rezac	Andrea	Licensed Baccalaureate Social Worker	MN
39.	Dvorak	Brittney	Licensed Baccalaureate Social Worker	
40.	Ackley	Heather	Licensed Clinical Social Worker	CO
41.	Lillis	Paige	Licensed Baccalaureate Social Worker	
42.	Roder	Megan	Licensed Baccalaureate Social Worker	
43.	Smith	Joleen	Licensed Baccalaureate Social Worker	
44.	Straw	Cleone	Licensed Baccalaureate Social Worker	
45.	Nelson	Jill	Licensed Baccalaureate Social Worker	
46.	Nance	Eric	Licensed Clinical Social Worker	MN-NDCC 43-41.07(1) (b)
47.	Mendieta	Sarah	Licensed Baccalaureate Social Worker	
48.	Isenberg	Neta	Licensed Baccalaureate Social Worker	
49.	Kraft	Katherine	Licensed Baccalaureate Social Worker	
50.	Jorgenson	Katie	Licensed Master Social Worker	
51.	Sparks	Hailey	Licensed Master Social Worker	CA
52.	Meyer	Candace	Licensed Baccalaureate Social Worker	
53.	Scheidecker	Mattie	Licensed Baccalaureate Social Worker	MN
54.	Pachl	Jodi	Licensed Clinical Social	CO

		Worker	
55.	Welty	Madalyn	Licensed Master Social Worker MN
56.	Oelfke-Hagen	Brooke	Licensed Baccalaureate Social Worker MN
57.	Vaughn	Danielle	Licensed Master Social Worker CO
58.	Anderson	Joseph	Licensed Master Social Worker UT

LBSW =	27	Initial License =	41	LBSW(ttl)=	1609
LMSW =	19	Upgrade =	17	LMSW(ttl)=	410
LCSW =	12	Reciprocity =	16	LCSW(ttl)=	445

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MSW Supervision Plans Approved 8/1/2020 to 10/31/2020:

- | | |
|--------------------|-------------------------|
| Yana Shelbourne | Katrina Iszler |
| Christina Striegel | Monica Riopelle |
| Angela Lawson | Holly Undlin Weismantel |
| Kristen Degrenia | Rhonda Bry |
| April Morris | Heidi Dahmes |
| Cynthia Norris | Jenna Brehm-Gibson |
| Jessica Wurtz | Allison Samuelson |
| Toby McClary | Andrea Moore |
| Monica Schneider | Hailey Sparks |
| Joseph Robillard | Jennifer Modine |