

NDBSWE MEETING MINUTES
August 11, 2020
Regular Board Meeting
NDBSWE Office, Bismarck, ND
Minutes

The meeting was called to order by Cory Pederson at 8:30 AM. It was held solely by remote means due to the COVID-19 pandemic.

Present

Cory Pedersen, Rhonda Allery, Holly Hammarsten, Bianca Bell, Stacey Rygh, Lacey Corneliusen, and Connor Griffin.

Others: Jacinda Simmons, Board Office; Nikki Owings, Board Office; Dave Schaibley, Legal Counsel; Amy Phillips, NASW; Chelsey Rongen Richard.

Minutes

May 12, 2020 (Regular Board Meeting) – It was **moved and seconded** to approve the minutes. (Bell/Corneliusen/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y), Griffin (y)] **[Bd. Office]**

Financial Report

Everything is in line with the budget, through the end of July 2020, thirteen months into the budget cycle.

It was **moved and seconded** to approve the financial report as presented.

(Bell/Hammarsten/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y), Griffin (y)] **[Bd. Office]**

Complaints

Bialik #2019-07 – It was **moved and seconded** to issue a settlement agreement of 3-year suspension beginning 12/31/2019; quarterly updates from his therapist regarding how he's managing his diagnosis; come before the Board at end of suspension period to report on his progress; 24 hours of ethics in sexual encounters/transference per year during the suspension, and a psychological evaluation and follow through with any recommendations. (Allery/Bell/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y), Griffin (y)] **[Legal Counsel]**

Executive Session - It was **moved and seconded** to go into Executive Session under NDCC 43-41-10(4) for the remaining complaints beginning at 10:50 am.

(Bell/Allery/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y), Griffin (y)]

Executive session was attended by Board members: Pedersen, Allery, Bell, Hammarsten, Rygh, Griffin, and Corneliusen; David Schaibley, and Nikki Owings.

Exempt #2019-21 (Rygh)
Exempt #2020-02 (Corneliusen)
Exempt #2020-03 (Hammarsten)
Exempt #2020-04 (Bell)
Exempt #2020-05 (Allery)
E-mailed Concerns from S. Krenek (E-mail dated 6-9-2020)
Request for Confidentiality in Filing a Complaint (E-mail dated 6-9-2020)

Executive Session ended at 11:50.

Exempt #2019-21 (Rygh) - It was **moved and seconded** to dismiss the complaint. (Hammarsten/Rygh/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y), Griffin (y)] **[Legal Counsel]**

Exempt #2020-02 (Corneliusen) - It was **moved and seconded** to revoke the license. (Corneliusen/Bell/carried) [Roll call: Pedersen (n), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y), Griffin (y)] **[Legal Counsel]**

Exempt #2020-03 (Hammarsten) - It was **moved and seconded** to dismiss the complaint. (Hammarsten/Griffin/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y), Griffin (y)] **[Legal Counsel]**

Exempt #2020-04 (Bell) – Further information will be sought.

Exempt #2020-05 (Allery) – Further information will be sought.

E-mailed Concerns from S. Krenek (E-mail dated 6-9-2020) – Krenek will be asked to file a formal complaint.

Request for Confidentiality in Filing a Complaint (E-mail dated 6-9-2020) – Board will ask author of the e-mail for reason to keep name confidential.

Disciplinary Action/ Non-Disciplinary Board Directives Update

Joseph Stark – Self-report letter considered. Probation to 1-30-2021; 5 hours on implicit bias and discrimination focusing on different genders, races, sexual orientations with 0 hours submitted; 2-pg written report with 0 report received.

Toni McCarty – Probation to 3-24-2021; 5 hours on boundaries with 0 hours submitted; 2-pg written report with 0 report received.

{Bell and Corneliusen absent}

COVID-19 Issues**Provisional Licenses**

Haag – LMSW (MN) – She had planned to get fingerprinted the previous week. The Board did not grant a provisional license as all states are now able to have fingerprints done. **[Bd. Office]**

Altendorf – LBSW (initial) – The Board received her background check results and the license was issued this morning.

2018-2019 CE Audit

Tricia Heck – A letter was sent on 5/13/2020 with no response.

It was **moved and seconded** to discipline by suspending the license until required CE hours are completed. (Allery/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Griffin (y)] [Bell and Corneliusen absent]

Constance Geiser – A letter was sent on 5/13/2020 with no response.

It was **moved and seconded** to discipline by suspending the license until required CE hours are completed. (Allery/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Griffin (y)] [Bell and Corneliusen absent]

Helen Keplin – A letter was sent on 5/13/2020 with no response.

It was **moved and seconded** to discipline by suspending the license until required CE hours are completed. (Allery/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Griffin (y)] [Bell and Corneliusen absent]

Kylie Kolstad – She submitted hours completed in 2020 to complete her 2018-2019 CE requirement. Board will accept these hours and her 2018-2019 audit is now complete. Send letter that she can't use these hours for the 2020-2021 CE cycle and caution her about her record keeping, and that she swore to having completed her hours on the license renewal application form. **[Bd. Office]**

{Bell and Corneliusen present}

Administrative Rules

Committee Report – Draft sent out to stakeholders.

Review of Comments Received – Board reviewed comments received. Board will hold special meeting on September 9, 2020 to approve final draft and begin the formal rules-making process.

{Bell and Corneliusen absent}

Application for License by Reciprocity**LCSW Applications from Minnesota****Lindgren(LCSW)****Peterson (LCSW)****Foster (LCSW)****Nance (LCSW)****Collins-Puoch (LCSW)****Rachel Bartz (LCSW)** – Disciplinary actions ok by the Board.

Rygh will review the above applications to compare MN and ND requirements.

It was **moved and seconded** to grant Rygh the authority to review and approve the above applications. (Allery/Hammarsten/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Griffin (y)][Bell and Corneliusen absent] **[Rygh & Bd. Office]**

{Bell and Corneliusen present}***Licenses Issued May 1, 2020 to July 31, 2020***

It was **moved and seconded** to ratify the licenses. (Bell/Hammarsten/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Corneliusen (y), Bell (y), Griffin (y)] **[Bd. Office]**

MSW Supervision Plans**Review of Approved Plans** - It was **moved and seconded** to ratify the plans.

(Bell/Hammarsten/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Corneliusen (y), Bell (y), Griffin (y)] **[Bd. Office]**

Online Application – Bell and the Board office are testing the form and should have something to present at next meeting.

Legal counsel states the contract is old and outdated. He will work with Procurement and the Board chair to get an updated contract signed. **[Legal Counsel]**

Request for Refund of Approved Program Application Fee

The Board cannot refund the fee but it could be applied to another program they offer in 2021. **[Bd. Office]**

Election of Officers

Chair - It was **moved and seconded** to nominate Bell as Chair. (Griffin/Rygh/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Corneliusen (y), Bell (y), Griffin (y)]

Vice Chair - It was **moved and seconded** to nominate Hammarsten as Vice Chair. (Bell/Griffin/unanimous) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y),

Corneliusen (y), Bell (y), Griffin (y)]

{Bell, Corneliusen, and Hammarsten absent}

Next Meeting Date

September 9, 2020 -Special meeting	1:00 PM	By remote means.
November 10, 2020 -Regular meeting	8:30 AM	By remote means.

Adjournment

The meeting was adjourned at 12:55 PM.

Chair

Date

Secretary

Date

Licenses issued 5/1/2020 to 7/31/2020:

	Last Name	First Name	License Level	Upgrade	Reciprocity
1.	Bender	Sandy	Licensed Master Social Worker	Yes	
2.	Ronningen	Ebonee	Licensed Clinical Social Worker	Yes	
3.	Fode	Brittany	Licensed Master Social Worker	Yes	
4.	Degrenia	Kristen	Licensed Master Social Worker		
5.	Franklin	Nicole	Licensed Clinical Social Worker		
6.	Dahmes	Heidi	Licensed Master Social Worker	Yes	MN
7.	Broden	Anne	Licensed Baccalaureate Social Worker		
8.	Harrison	Sadie	Licensed Baccalaureate Social Worker		
9.	Presteng	Amanda	Licensed Master Social Worker		
10.	Davis	Abby	Licensed Baccalaureate Social Worker		
11.	Modine	Jennifer	Licensed Master Social Worker		
12.	Gardner	Tasha	Licensed Baccalaureate Social Worker		
13.	Shelbourne	Yana	Licensed Master Social Worker		
14.	Kuntz	Kahler	Licensed Baccalaureate Social Worker		
15.	Halvorson	Danielle	Licensed Baccalaureate Social Worker		
16.	Glasser	Anastasia	Licensed Baccalaureate Social Worker		
17.	Schirado	Kaelee	Licensed Baccalaureate Social Worker		
18.	Henes	Katie	Licensed Baccalaureate Social Worker		
19.	Breitbach	Chase	Licensed Master Social Worker		
20.	Rohde	Markita	Licensed Baccalaureate Social Worker		
21.	Gowan	Nadin	Licensed Master Social Worker		
22.	Newby	Carrie	Licensed Baccalaureate Social Worker		
23.	Martin	Erica	Licensed Baccalaureate Social Worker		
24.	Heintz	Talli	Licensed Master Social Worker		KS
25.	Block	Collin	Licensed Master Social Worker		SD
26.	Yeh-Shinbrood	Jody	Licensed Clinical Social Worker		IL
27.	Limberg	Theresa	Licensed Clinical Social Worker		UT
28.	Gilliam	Jamila	Licensed Master Social Worker		ID, NM, TX
29.	Lemar	Kathryn	Licensed Baccalaureate Social Worker		
30.	Hersh	Leah	Licensed Baccalaureate Social Worker		
31.	Wayne	Danielle	Licensed Clinical Social Worker		ID
32.	Fitzgerald	Taylor	Licensed Baccalaureate Social Worker		
33.	McCay	Jessica	Licensed Baccalaureate Social Worker		
34.	Chandler	Derrell	Licensed Clinical Social Worker		SC
35.	Bernal	Tony	Licensed Baccalaureate Social Worker		MN
36.	Schneider	Lindsay	Licensed Baccalaureate Social Worker		
37.	Harris	Dominique	Licensed Master Social Worker		CO

LBSW =	18	Initial License =	24	LBSW(ttl)=	1594
LMSW =	13	Upgrade =	4	LMSW(ttl)=	399
LCSW =	6	Reciprocity =	10	LCSW(ttl)=	431

MSW Supervision Plans Approved 5/1/2020 to 7/31/2020:

Allison Samuelson	Laura Strand	Kejon Cote	Jackie Flemmer
Petra Thysell	Caitlin Mitchell	Samson McCoy	Jennie Bell
Jennifer Modine	Lisa Fisher	Sara Wiederholt	