

**NDBSWE MEETING MINUTES
February 11, 2020
Regular Board Meeting
Ft. Totten Rm, State Capitol, Bismarck, ND
Minutes**

The meeting was called to order by Cory Pederson at 8:30 AM.

Present

Cory Pedersen, Rhonda Allery, Holly Hammarsten, Bianca Bell, Stacey Rygh, Lacey Corneliusen.

Others: Jacinda Simmons, Board Office; Nikki Owings, Board Office; Dave Schaibley, Legal Counsel; Christine Petersen; Liz Loos, ND Human Rights Coalition.

Absent

Connor Griffin

Introductions

New Board member, Lacey Corneliusen, LCSW, introduced herself to the Board.

Minutes

November 8, 2019 (Admin Rules Committee) – It was **moved and seconded** to approve the minutes. (Bell/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Griffin absent] **[Bd. Office]**

November 12, 2019 (Regular Board Meeting) - It was **moved and seconded** to approve the minutes. (Bell/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Griffin absent] **[Bd. Office]**

Financial Report

Everything is in line with the budget, through the end of January 2020, seven months into the budget cycle.

Bell is looking to getting supervision plans to be reviewed and approved online to automate the process. She will bring a proposal from Albertsons Consulting to the next Board meeting.

It was **moved and seconded** to approve the financial report as presented. (Allery/Rygh/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Griffin absent]

Discussion of NDCC 43-41-10(4)

As of February 1, 2020, the Board now has the discretion to decide if pending complaint cases should be exempt records. Once the Board acts on a complaint, it becomes public

record. Exempt complaints will be listed by complaint number only on future agendas.

Complaints

Quinn #2019-01 and #2019-02 – On February 10, 2020, he signed the Board’s original settlement agreement of revocation offered in May 2019.

Stark #2019-03 – He signed the settlement agreement on January 30, 2020.

Executive Session - It was **moved and seconded** to go into Executive Session under NDCC 43-41-10(4) for the remaining complaints beginning at 9:10 am.
(Rhonda/Corneliusen/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Griffin absent]

Executive session was attended by Board members: Pedersen, Allery, Bell, Hammarsten, Rygh, and Corneliusen; David Schaibley, Nikki Owings, and Jacinda Simmons.

Exempt #2019-17 (Bell)

Exempt #2019-18 (Pedersen) – Bell absent for conflict of interest.

Exempt #2019-21 (Rygh)

Exempt #2020-01 (Hammarsten)

Executive Session ended 10:21 am.

Exempt #2019-17 – The Board office seek more information.

Hoffarth #2019-18 - It was **moved and seconded** to dismiss the complaint.
(Pedersen/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (abstains), Corneliusen (y)] [Griffin absent] **[Legal Counsel]**

Exempt #2019-21 – The Board office will attempt to obtain a legible copy.

McCarty #2020-01 - It was **moved and seconded** to initiate disciplinary action based on sufficient evidence violation of NDAC 75.5-02-06.1-01 (10) (12) occurred and to offer a settlement agreement of probation of 1 year and 5 hours of continuing education in boundaries and a written 2-page summary of what was learned.
(Hammarsten/Bell/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y), Corneliusen (y)] [Griffin absent] **[Legal Counsel]**

Administrative Rules

Bell updated the Board on the Administrative Rules process. She recommends that the 2017 NASW Code of Ethics be adopted by the Board. The Board will review Bell’s draft changes and discuss at the May meeting.

Conversion Therapy

Liz Loos spoke on behalf of the ND Human Rights Coalition advocating for language to be added to the Board's Administrative Rules banning the practice of conversion therapy. The Board will review and consider adding language to the Administrative Rules.

{Bell absent}

Redacted Information Discussion

A complainant must have good cause to keep his/her confidential information from the licensee. The name of the complainant cannot be kept from the licensee as the law states the licensee has the right to know who their accuser is. The Board cannot decide on confidentiality until the complaint is received and reviewed by the Board.

Open Records Request Costs

The Board can charge up to 25 cents per page that is copied and up to \$25 per hour for finding records and redacting information beyond the first hour. The Board can require payment up front before researching and sending records.

It was **moved and seconded** to give discretion to Board office and Chair that if it will take more than 5 hours payment will be sought prior to starting the request.
(Allery/Rygh/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Corneliusen (y)] [Griffin and Bell absent]

Disciplinary Action/ Non-Disciplinary Board Directives Update

Julie Rivenes - Probation to 7-3-2019; attended 0 of 2 meetings; 20 face-to-face CE hrs. with 0 submitted. She did not renew her license. Board will revisit if she applies for licensure in the future.

Christine Petersen - Probation to 7-12-2020; attended 2 of 2 meetings; 22.5 hours with 2 in ethics with 22.5 submitted.

Bialik – He did not renew his license. Upon final disposition, the Board has authority to revoke license or continue with investigation if he submits a response.

It was **moved and seconded** to send settlement agreement upon final disposition.
(Allery/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Corneliusen (y)] [Griffin and Bell absent] **[Bd. Office]**

Pierson – Did not renew license. Board will revisit if she applies for licensure in the future.

2016-2017 CE Audit

Lynette Rasmusson – Update on status of agreement – She did not renew her license. Board will revisit if she applies for licensure in the future.

Kenneth Donarski – Update on status of agreement – He did not renew his license. Board will revisit if she applies for licensure in the future.

Edith Christensen – Update on status of agreement – She did not renew her license. Board will revisit if she applies for licensure in the future.

Application for Renewal of License

It was **moved and seconded** to give authority to Board chair to grant extensions of renewal and waiver of late fee. (Hammarsten/Corneliusen/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Corneliusen (y)] [Griffin and Bell absent]

Marcia Schneider – Pedersen will review and contact the Board office.

Jennifer Faul – Pedersen will review and contact the Board office.

Jacqueline Hoffarth – Pedersen will review and contact the Board office.

Robert Norlin – Pedersen will review and contact the Board office.

Nissa Nystrom Weber – Pedersen will review and contact the Board office.

Robert Buzick – Pedersen will review and contact the Board office.

Rebecca Batiz – Pedersen will review and contact the Board office.

Julie Kloster – Pedersen will review and contact the Board office.

Josh Landis – Pedersen will review and contact the Board office.

Kylee Brown – Pedersen will review and contact the Board office.

Application for License by Reciprocity

Kayla Lawrence – She did not renew her license and is seeking LCSW licensure by reciprocity from Minnesota. Allery has authority to grant license if everything is acceptable. Board office will continue to seek information from her.

Rachel Bartz - Allery and Legal Counsel will review and bring back to Board if needed.

2018-2019 CE Audit

Jessica Amundson – She did not complete the 2 ethics hours.

It was **moved and seconded** to have her complete 2 hours of ethics within the next 30 days for the 2018-2019 audit and they will not count for current CE cycle.

(Allery/Rygh/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Corneliusen (y)] [Griffin and Bell absent] **[Bd. Office]**

Brook Scott - It was **moved and seconded** to complete 14 hours within 60 days and it will only count for 2018-2019 audit and they will not count for current CE cycle.

(Hammarsten/Rygh/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Corneliusen (y)] [Griffin and Bell absent] **[Bd. Office]**

Olivia Toft – The Board questioned how many hours she has completed and if she is practicing. Tabled to May meeting. **[Bd. Office]**

Continuing Education

Laurie Dahley – She is requesting to have the Board allow more hours to be completed online. She can comment on the Administrative Rules during the public comment period. **[Bd. Office]**

Nora Bacher Correspondence – She is stating her views about why the program on abstinence offered by Dakota Hope Clinic should not be counted for continuing education for social workers. The Board responds that her letter was received, and she should submit comment during the Administrative Rules public comment period.

[Bd. Office]

{Bell present}

Hiring of Contractor

Melissa Waind sent an inquiry on the position of contractor for the Board. Legal Counsel will research Boards who use an Executive Director and maybe have them come to present how it works with their Board. **[Legal Counsel]**

ASWB Newsletter Article

ASWB would like an article for their newsletter about the ND Board to serve as an example to other Boards relating to changes in ND law. Bell and Hammarsten will work on the article. The Board office will ask for questions up front in writing and ASWB can set up a time with Bell and Hammarsten. **[Bd. Office]**

Licenses Issued November 1, 2019 to January 31, 2020

It was **moved and seconded** that the Board approves and ratifies the attached list of issued licenses. (Allery/Rygh/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y)] [Griffin absent]

MSW Supervision Plans

Review of Approved Plans – It was **moved and seconded** that the Board approves and ratifies the attached list of approved supervision plans. (Pedersen/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Rygh (y), Hammarsten (y), Bell (y)] [Griffin absent]

Send plans to Pedersen, Corneliusen, Rygh, Bell and on a rotating basis. **[Bd. Office]**

Next Meeting Date

May 12, 2020 8:30 AM Ft. Totten Rm., State Capitol

Adjournment

The meeting was adjourned at 12:50 PM.

Chair

Date

Secretary

Date

Licenses issued 11/1/2019 to 1/31/2020:

	Last Name	First Name	License Level	Upgrade Reciprocity
1.	Schumacher	Jennifer	Licensed Clinical Social Worker	Yes
2.	Nordenstrom	Nancy	Licensed Clinical Social Worker	Yes
3.	Fontaine-Vonesh	Nichole	Licensed Master Social Worker	Yes
4.	Moynihan	Peter	Licensed Clinical Social Worker	MN
5.	Pantzer	Jennifer	Licensed Clinical Social Worker	Yes
6.	Hatfield	Julie	Licensed Clinical Social Worker	Yes
7.	Johnston	Alana	Licensed Master Social Worker	Yes
8.	Biederstedt	Talia	Licensed Master Social Worker	Yes
9.	Salquist	Rachel	Licensed Clinical Social Worker	Yes
10.	Knudson	Kelly	Licensed Master Social Worker	MI
11.	LaFromboise	Nikki	Licensed Clinical Social Worker	Yes
12.	White	Elle	Licensed Master Social Worker	Yes
13.	Waagen	Laura	Licensed Clinical Social Worker	Yes
14.	Anderson	Abigail	Licensed Master Social Worker	No
15.	Thoreson	Kelsey	Licensed Clinical Social Worker	Yes
16.	Lusinger	Jennifer	Licensed Clinical Social Worker	Yes
17.	Raza	Stephanie	Licensed Master Social Worker	Yes
18.	Swanson	Madeline	Licensed Master Social Worker	Yes MN
19.	Shjerve	Mariah	Licensed Baccalaureate Social Worker	
20.	Ryherd	Dorisa	Licensed Clinical Social Worker	IL, KY
21.	Krecklau	Ariana	Licensed Baccalaureate Social Worker	
22.	Hufnagle	Kaylin	Licensed Baccalaureate Social Worker	
23.	Molstad	Natalie	Licensed Baccalaureate Social Worker	
24.	Henderson	Shelamar	Licensed Baccalaureate Social Worker	
25.	Gaffey	Sarah	Licensed Clinical Social Worker	NY
26.	Kronk	Sherri	Licensed Baccalaureate Social Worker	
27.	Olson	Ashley	Licensed Baccalaureate Social Worker	
28.	Reister	Natasha	Licensed Master Social Worker	
29.	Geraets	Zach	Licensed Baccalaureate Social Worker	
30.	Yarbrough	Felicia	Licensed Master Social Worker	
31.	Wright	Cynthia	Licensed Clinical Social Worker	FL - Licensed under NDCC 43-41-07(1)(b)
32.	Byers	Cheryl	Licensed Master Social Worker	MN
33.	Vanhove	Jennifer	Licensed Clinical Social Worker	CO, SD
34.	Parker	Lawrence	Licensed Clinical Social Worker	WA
35.	Parker	Karol	Licensed Clinical Social Worker	WA
36.	Myint	Nyi	Licensed Clinical Social Worker	NC, SC, VA
37.	Estrada	Briseida	Licensed Master Social Worker	
38.	Donner	Jorden	Licensed Master Social Worker	

39.	Bell	Nicole	Licensed Master Social Worker	TX
40.	Slagle	Ellen	Licensed Baccalaureate Social Worker	
41.	Delorme-Heitkamp	Olivia	Licensed Baccalaureate Social Worker	
42.	Myles	Kami	Licensed Baccalaureate Social Worker	
43.	Krueger	Katie	Licensed Master Social Worker	
44.	Samuelson	Allison	Licensed Master Social Worker	
45.	Mitchell	Megin	Licensed Clinical Social Worker	MN
46.	Thysell	Petra	Licensed Master Social Worker	
47.	Gibbens	Heather	Licensed Master Social Worker	
48.	Drews	Elizabeth	Licensed Master Social Worker	
49.	Bell	Jennie	Licensed Master Social Worker	
50.	Samuelson	Elisa	Licensed Baccalaureate Social Worker	
51.	Rose	Alexandra	Licensed Baccalaureate Social Worker	
52.	Balintona	Maria	Licensed Clinical Social Worker	NM
53.	Williams	Wendy	Licensed Baccalaureate Social Worker	
54.	Gretsch	Sara	Licensed Baccalaureate Social Worker	
55.	Sornsin	Heidi	Licensed Master Social Worker	
56.	Hesse	Harlee	Licensed Baccalaureate Social Worker	
57.	Franklin	Sydney	Licensed Baccalaureate Social Worker	
58.	Lindahl	Erica	Licensed Master Social Worker	MN

LBSW =	17	Initial License =	43	LBSW(ttl)=	1566
LMSW =	22	Upgrade =	15	LMSW(ttl)=	384
LCSW =	19	Reciprocity =	15	LCSW(ttl)=	408

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MSW Supervision Plans Approved 11/1/2019 to 1/31/2020:

Tia Dobbins	Jess Wurtz
Angela Lawson	Sarah Wicks
Karlee Laubach	Lisa Severson
Jennifer Boeckel	Amanda Havelange
Sarah Pangelinan	Miranda Lambert