

**NDBSWE MEETING MINUTES  
September 6, 2019  
Administrative Rules Committee  
Conference Call  
Minutes**

The meeting was not called to order.

***Present***

Bianca Bell

Others: Jacinda Simmons and David Schaibley, Legal Counsel.

***{Connor Griffin and Holly Hammarsten absent}***

***Administrative Rules Review***

No discussion was held.

Committee members should review the Code of Ethics draft approved by the 2014 Board members that the Board office emailed out on 9/5/2019.

***Next Meeting Date***

Bell will send out possible meeting dates for next week to reschedule this meeting.

September 23, 2019

8:30 am

Conference Call

Committee members will review assigned sections and bring a draft of section back to the meeting.

The meeting ended at 12:17 pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date