

**NDBSWE MEETING MINUTES**  
**August 13, 2019**  
**Regular Board Meeting**  
**Sakakawea Rm, State Capitol, Bismarck, ND**  
**Minutes**

The meeting was called to order by Rhonda Allery at 8:30 AM.

***Present***

Cory Pedersen, Rhonda Allery, Bianca Bell, Holly Hammarsten, and Connor Griffin.  
Others: Jacinda Simmons; and Dave Schaibley, Legal Counsel.

***Absent***

Two LCSW vacant positions.

***Introductions***

The three new Board members – Bell, Griffin, and Hammarsten – introduced themselves to the Board.

***Election of Officers***

**Chair** – It was **moved and seconded** to nominate and elect Pedersen as Chair.  
(Bell/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y),  
Griffin (y)] [Two Vacant LCSW positions] **[Bd. Office]**

**Vice Chair** - It was **moved and seconded** to nominate and elect Allery as Vice Chair.  
(Bell/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y),  
Griffin (y)] [Two Vacant LCSW positions] **[Bd. Office]**

***{Pedersen takes over as Chair for the meeting}***

***Minutes***

It was **moved and seconded** to approve the minutes from May 14, 2019.  
(Allery/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y),  
Griffin (y)] [Two Vacant LCSW positions] **[Bd. Office]**

***Financial Report***

Report is for 24 months into the 2-year budget ending June 30, 2019. Revenue at \$262,303 was over budget by about \$30,500. Expenses at \$247,828 were about \$32,000 under budget. The Board ended with a net income of \$14,474.

It was **moved and seconded** to approve the financial report. (Allery/Bell/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Bd. Office]**

**Budget**

The line items were kept pretty much the same from the last budget.

It was **moved and seconded** to approve the 2019-2021 budget.

(Bell/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Bd. Office]**

**Complaints**

**Stark #2019-03** – Send a letter to Stark with a copy to his Director asking if understands the implications of a professional posting online comments and how he sees his comment affecting the Code of Ethics 75.5-02-06.1-01(5) and 75.5-02-06.1-04(1). Tabled to next meeting. **[Legal Counsel and Bd. Office]**

**Olson #2019-04** - It was **moved and seconded** to dismiss the complaint and acknowledge the Board's appreciation that she admitted her mistake, that may she self-report any future situations, encourage her to review the Board's Code of Ethics to help her realize the impact this may have on her clients. (Pedersen/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

**Bialik #2019-07** - It was **moved and seconded** to send him a cease and desist letter because he has been charged with sexual violations. (Allery/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

**Thompson #2019-08** - It was **moved and seconded** to dismiss the complaint. (Pedersen/Allery/carried) [Roll call: Pedersen (y), Allery (abstains), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

**Pierson #2019-09** – No response from the licensee yet. Send new email from the complainant to licensee for response. Tabled to next meeting. **[Bd. Office]**

**Pierson #2019-10** – No response from licensee yet. Tabled to next meeting.

**Sundeen #2019-11** - It was **moved and seconded** to dismiss the complaint. (Pedersen/Hammarsten/carried) [Roll call: Pedersen (y), Allery (abstains), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

**Kosmatka #2019-12** - It was **moved and seconded** to dismiss the complaint. (Pedersen/Hammarsten/carried) [Roll call: Pedersen (y), Allery (abstains), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

**Hawn #2019-13** - It was **moved and seconded** to dismiss the complaint. (Pedersen/Hammarsten/carried) [Roll call: Pedersen (y), Allery (abstains), Bell (y),

Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

**Schmill #2019-14** - It was **moved and seconded** to dismiss the complaint.  
(Pedersen/Hammarsten/carried) [Roll call: Pedersen (y), Allery (abstains), Bell (y),  
Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

**Hawley #2019-15** - It was **moved and seconded** to dismiss the complaint.  
(Allery/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y),  
Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

### ***Ethical Concern Correspondence/Inquiries***

**White** – The Board determined she was not in violation of the Law. Legal counsel will send a letter. No further action. **[Legal Counsel]**

**Anonymous Complaint** – The individual named in the letter is not a current licensee or applicant. No way to contact complainant. No further action.

### ***Disciplinary Action Update***

**Linda Harmon** - Probation to 9-14-2018; 5 CE hrs. in communication and documentation with 0 submitted.

Send a letter reminding her of the conditions of her settlement agreement. She will remain on probation. **[Bd. Office]**

**Julie Rivenes** - Probation to 7-3-2019; attended 0 of 2 meetings; 20 face-to-face CE hrs. with 0 submitted.

Send a letter reminding her of the conditions of her settlement agreement. She will remain on probation. **[Bd. Office]**

**Christine Petersen** - Probation to 7-12-2020; attended 0 of 2 meetings; 22.5 hours with 2 in ethics with 22.5 submitted.

**Andrew Quinn** - It was **moved and seconded** to move forward with negotiations with Legal Counsel and Board chair to keep the 3-year suspension, no less than 8 hours of continuing education per year in ethics and boundaries, with completing psych evaluation and any treatment recommendations, reporting all dual relationships, and an appearance and report at a quarterly Board meeting at the end of 3 years with annual written reports on his rehab progress. (Allery/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Legal Counsel]**

**2016-2017 CE Audit**

**Lynette Rasmusson – Update on status of agreement** – Her license will expire 12/31/2019 and she is not currently practicing social work. Legal counsel will follow-up.

**Kenneth Donarski – Update on status of agreement** – His license will expire 12/31/2019 and he is not currently practicing social work. Legal counsel will follow-up.

**Edith Christensen – Update on status of agreement** – Her license will expire 12/31/2019 and she is not currently practicing social work. Legal counsel will follow-up.

**Application for Licensure by Reciprocity**

**Compson (LCSW – MN)** – Request complaint information from Compson. Legal counsel will assist Board office with letter. **[Bd. Office]**

**Administrative Rules**

It was **moved and seconded** to appoint a committee of Bell, Hammarsten, and Griffin to draft Administrative Rules with assistance from Legal Counsel and Liz Loos with NASW. (Bell/Hammarsten/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions]

**Board Operations**

**Applications** – Allery will now review applications for licensure and continue to review Criminal History Record Check results. **[Allery]**

**Continuing Education** – Pedersen will continue to review continuing education questions from the Board office. **[Pedersen]**

**Supervision Plans** – Pedersen will continue to review and will train Bell to take over reviewing them until an LCSW level Board member is appointed. **[Pedersen & Bell]**

**Check Signer** – It was **moved and seconded** to appoint Pedersen as check signer and to keep Bill Kalanek with APT, Inc. as check signer. (Hammarsten/Allery/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions] **[Pedersen]**

**MSW Supervision Plans**

**Review of Approved Plans** – It was **moved and seconded** that the Board approves and ratifies the attached list of approved supervision plans. (Hammarsten/Bell/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions]

**Licenses Issued February 1, 2019 to April 30, 2019**

It was **moved and seconded** that the Board approves and ratifies the attached list of issued licenses. (Hammarsten/Bell/carried) [Roll call: Pedersen (y), Allery (y), Bell (y), Hammarsten (y), Griffin (y)] [Two Vacant LCSW positions]

**Other**

**Open Records and Open Meetings Laws** – Legal Counsel reviewed the Open Records and Open Meetings Laws with the Board. He also went over risk management and paid expenses for the Board.

**Next Meeting Date**

November 12, 2019                      8:30 AM                      Sakakawea Rm., State Capitol

**Adjournment**

The meeting was adjourned at 12:20 PM.

\_\_\_\_\_

Chair

\_\_\_\_\_

Date

\_\_\_\_\_

Secretary

\_\_\_\_\_

Date

**Licenses issued 5/1/2019 to 7/31/2019:**

|     | Last Name                   | First Name | License Level                        | Upgrade Reciprocity |
|-----|-----------------------------|------------|--------------------------------------|---------------------|
| 1.  | <a href="#">Sele</a>        | Patricia   | Licensed Clinical Social Worker      | Yes                 |
| 2.  | <a href="#">Gast</a>        | Kelli      | Licensed Clinical Social Worker      | MN                  |
| 3.  | <a href="#">Kirchenwitz</a> | Trichelle  | Licensed Baccalaureate Social Worker |                     |
| 4.  | <a href="#">Theisen</a>     | Jana       | Licensed Master Social Worker        | Yes                 |
| 5.  | <a href="#">Richter</a>     | Sandra     | Licensed Clinical Social Worker      | Yes                 |
| 6.  | <a href="#">Powell</a>      | James      | Licensed Clinical Social Worker      | Yes                 |
| 7.  | <a href="#">Gard</a>        | Nicholas   | Licensed Clinical Social Worker      | Yes                 |
| 8.  | <a href="#">Ottmar</a>      | Jasmine    | Licensed Clinical Social Worker      | Yes                 |
| 9.  | <a href="#">Navratil</a>    | Samantha   | Licensed Clinical Social Worker      | Yes                 |
| 10. | <a href="#">Modeen</a>      | Nathan     | Licensed Clinical Social Worker      | Yes                 |
| 11. | <a href="#">Schank</a>      | Brittany   | Licensed Clinical Social Worker      | Yes                 |
| 12. | <a href="#">Cotton</a>      | Holly      | Licensed Clinical Social Worker      | Yes                 |
| 13. | <a href="#">Stine</a>       | Jeffrey    | Licensed Clinical Social Worker      | Yes                 |
| 14. | <a href="#">Kouba</a>       | Amanda     | Licensed Clinical Social Worker      | Yes                 |
| 15. | <a href="#">Burner</a>      | Amanda     | Licensed Clinical Social Worker      | Yes                 |
| 16. | <a href="#">Nygaard</a>     | Mallory    | Licensed Clinical Social Worker      | No                  |
| 17. | <a href="#">Titus</a>       | Samantha   | Licensed Baccalaureate Social Worker |                     |
| 18. | <a href="#">Juarez</a>      | Aksha      | Licensed Baccalaureate Social Worker |                     |
| 19. | <a href="#">Hafner</a>      | Rachel     | Licensed Master Social Worker        |                     |
| 20. | <a href="#">Chartrand</a>   | Haley      | Licensed Master Social Worker        |                     |
| 21. | <a href="#">Hastad</a>      | McKenzie   | Licensed Baccalaureate Social Worker |                     |
| 22. | <a href="#">EVERSON</a>     | SAMANTHA   | Licensed Baccalaureate Social Worker |                     |
| 23. | <a href="#">Powers</a>      | Taylor     | Licensed Baccalaureate Social Worker |                     |
| 24. | <a href="#">Feist</a>       | Taylor     | Licensed Baccalaureate Social Worker | MN                  |
| 25. | <a href="#">Lovell</a>      | Nina       | Licensed Baccalaureate Social Worker |                     |
| 26. | <a href="#">Lang</a>        | Brynn      | Licensed Baccalaureate Social Worker |                     |
| 27. | <a href="#">Bohl</a>        | Adrienne   | Licensed Master Social Worker        |                     |
| 28. | <a href="#">Parsons</a>     | Abby       | Licensed Baccalaureate Social Worker |                     |
| 29. | <a href="#">Core</a>        | Cheryl     | Licensed Baccalaureate Social Worker |                     |
| 30. | <a href="#">Burns</a>       | Craig      | Licensed Master Social Worker        | HI                  |
| 31. | <a href="#">Solem</a>       | Darcy      | Licensed Baccalaureate Social Worker |                     |
| 32. | <a href="#">Riopelle</a>    | Monica     | Licensed Baccalaureate Social Worker |                     |
| 33. | <a href="#">Marynik</a>     | Jessica    | Licensed Baccalaureate Social Worker |                     |
| 34. | <a href="#">Meidinger</a>   | Marissa    | Licensed Baccalaureate Social Worker |                     |
| 35. | <a href="#">Renner</a>      | Courtney   | Licensed Baccalaureate Social Worker |                     |
| 36. | <a href="#">Hubbard</a>     | Karissa    | Licensed Baccalaureate Social Worker |                     |
| 37. | <a href="#">Loch</a>        | Madison    | Licensed Baccalaureate Social Worker |                     |
| 38. | <a href="#">Eggers</a>      | Hope       | Licensed Baccalaureate Social Worker |                     |
| 39. | <a href="#">LeMier</a>      | Michelle   | Licensed Baccalaureate Social Worker |                     |
| 40. | <a href="#">Eckhoff</a>     | Dawn       | Licensed Clinical Social Worker      | SD                  |
| 41. | <a href="#">Ivesdal</a>     | Bethany    | Licensed Baccalaureate Social Worker |                     |
| 42. | <a href="#">Phillips</a>    | Cheyenne   | Licensed Baccalaureate Social Worker |                     |
| 43. | <a href="#">Amundson</a>    | Jessica    | Licensed Baccalaureate Social Worker |                     |
| 44. | <a href="#">Shook</a>       | Patricia   | Licensed Baccalaureate Social Worker |                     |
| 45. | <a href="#">Mikula</a>      | Grace      | Licensed Baccalaureate Social Worker |                     |

|     |                           |           |                                      |    |
|-----|---------------------------|-----------|--------------------------------------|----|
| 46. | <a href="#">Bauer</a>     | Kelsey    | Licensed Master Social Worker        |    |
| 47. | <a href="#">Irmen</a>     | Whitney   | Licensed Baccalaureate Social Worker |    |
| 48. | <a href="#">LeTexier</a>  | LaRae     | Licensed Baccalaureate Social Worker |    |
| 49. | <a href="#">Meester</a>   | Emily     | Licensed Baccalaureate Social Worker | MN |
| 50. | <a href="#">Parker</a>    | Benjamin  | Licensed Baccalaureate Social Worker |    |
| 51. | <a href="#">Roesler</a>   | Kelsie    | Licensed Baccalaureate Social Worker |    |
| 52. | <a href="#">Wiltse</a>    | Garett    | Licensed Master Social Worker        | KS |
| 53. | <a href="#">Stoutland</a> | Elizabeth | Licensed Baccalaureate Social Worker |    |
| 54. | <a href="#">Havelange</a> | Amanda    | Licensed Master Social Worker        |    |
| 55. | <a href="#">Jansky</a>    | Madison   | Licensed Baccalaureate Social Worker |    |
| 56. | <a href="#">King</a>      | Katie     | Licensed Baccalaureate Social Worker | MN |
| 57. | <a href="#">Duben</a>     | Hanna     | Licensed Baccalaureate Social Worker |    |
| 58. | <a href="#">Moorhouse</a> | Kelsey    | Licensed Baccalaureate Social Worker | MN |
| 59. | <a href="#">Rosario</a>   | Jennifer  | Licensed Master Social Worker        | NY |
| 60. | <a href="#">Peterson</a>  | Kacey     | Licensed Baccalaureate Social Worker |    |
| 61. | <a href="#">Waind</a>     | Melissa   | Licensed Master Social Worker        |    |

|               |           |                          |           |                   |             |
|---------------|-----------|--------------------------|-----------|-------------------|-------------|
| <b>LBSW =</b> | <b>36</b> | <b>Initial License =</b> | <b>39</b> | <b>LBSW(ttl)=</b> | <b>1739</b> |
| <b>LMSW =</b> | <b>10</b> | <b>Upgrade =</b>         | <b>13</b> | <b>LMSW(ttl)=</b> | <b>423</b>  |
| <b>LCSW =</b> | <b>15</b> | <b>Reciprocity =</b>     | <b>9</b>  | <b>LCSW(ttl)=</b> | <b>409</b>  |



**MSW Supervision Plans Approved 5/1/2019 to 7/31/2019:**

- |                |                     |
|----------------|---------------------|
| Ashley Rost    | Jessica Seay        |
| Amanda Barnard | Michelle Paul Feist |
| Allison Bitz   | Chelsea Taken Alive |
| Clare Mark     | Melissa Waind       |
| Rachel Johnson | Laura Waagen        |
| Anna McLean    | Debra Kirchoffner   |
| Cassidy Schell | Jennifer Schumacher |
| Cynthia Morris | Sarah Kemp Tabbutt  |
| Jeffrey Scholl | Heather Ives        |
| Kaitlyn Weigel | Allison Schuetz     |
| Shone Topham   |                     |