

**NDBSWE MEETING MINUTES**  
**August 7, 2018**  
**Missouri River Rm., State Capitol, Bismarck, ND**  
**Minutes**

The meeting was called to order by Chair, Heidi Nieuwsma, at 8:30 AM.

***Present***

Chair – Heidi Nieuwsma, Nichole Fontaine-Vonesh, Dr. Jayne Hardy, Rhonda Allery, and Dyanna Ah Quin.

Others: Nikki Owings; Jacinda Simmons; and Dave Schaibley, Legal Counsel.

***Absent***

Cory Pedersen

***Minutes***

It was **moved and seconded** to approve the minutes for May 8, 2018. (Fontaine-Vonesh/Hardy/carried) [Pedersen absent]

It was **moved and seconded** to approve the minutes for June 12, 2018. (Fontaine-Vonesh/Hardy/carried) [Pedersen absent]

It was **moved and seconded** to approve the minutes for June 28, 2018. (Fontaine-Vonesh/Hardy/carried) [Pedersen absent]

***Financial Report***

Everything is in-line with the budget twelve months into the 24-month cycle. The net income is at \$91,889.

It was **moved and seconded** to approve the financial report as presented. (Fontaine-Vonesh/Hardy/carried) [Pedersen absent]

**Appoint Signer on Accounts** - It was **moved and seconded** to remove Rose-Anne Hovey as a signer on the accounts and add Jayne Hardy as a signer on the accounts while keeping Bill Kalanek and Nikki Owings as signers also.  
(Fontaine-Vonesh/Nieuwsma/carried) [Pedersen absent]

***Interim Legislative Health Services Committee Update/Proposed Legislation***

Allery will gather a list of stakeholders with names and contact information and send it to the Board office. **[Allery]**

Hardy will assist with the legislative session but will not take the lead. **[Hardy]**

Nieuwsma will work with legal counsel to draft an e-mail notice to go to all licensees and

the stakeholders to include a summary of key points and a link to the proposed draft legislation. The Board will review the email at a special meeting before the November quarterly meeting. **[Nieuwsma & Legal Counsel]**

### ***Appoint Ethics Representative***

It was **moved and seconded** to approve Ah Quin as the Ethics Representative. (Fontaine-Vonesh/Hardy/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

### ***Complaints***

**Wisness vs. Huddleston #2018-04** - It was **moved and seconded** to dismiss the complaint. (Allery/Ah Quin/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Legal Counsel]**

**Germain vs. Young #2018-05** – It was **moved and seconded** to dismiss the complaint with a letter of concern related to discrimination and derogatory language and issue a directive to read the Code of Ethics and submit a response letter to the Board. (Hardy/Allery/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Legal Counsel]**

**Heinen Jacobsen vs. Young #2018-06** - It was **moved and seconded** to dismiss the complaint. (Hardy/Allery/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Legal Counsel]**

**Messmer vs. Graves #2018-09** - It was **moved and seconded** to dismiss the complaint. (Allery/Hardy/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Legal Counsel]**

### ***Ethical Concern Correspondence***

**Ashley Jahner** – A fully executed settlement agreement is now in place.

**John Fuher** – Tabled to November meeting as a complaint.

**Devena First Rider** - It was **moved and seconded** to send to the state's attorney office. (Hardy/Fontaine-Vonesh/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Bd. Office]**

**Nichole Fontaine-Vonesh** - It was **moved and seconded** to send letter thanking her for self-reporting and recommend due diligence. (Hardy/Ah Quin/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (abstains), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Bd. Office]**

**Avery Luft** - It was **moved and seconded** to send letter thanking him for self-reporting and recommend due diligence. (Hardy/Ah Quin/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (abstains), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

**[Bd. Office]**

**Tracy Kressin** - It was **moved and seconded** to send letter thanking her for self-reporting and recommend due diligence. (Hardy/Ah Quin/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (abstains), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

**[Bd. Office]**

### ***Disciplinary Action Update***

**Ann Leuthard** – She has met the 10-hour continuing education requirement. Her license is suspended until 12/21/2018.

**Jane Johnson** – Probation to 9/8/2018; attended 2 of 2 meetings; 10 CE hours in ethics/confidentiality with 10 submitted.

**Linda Harmon** – Probation to 9/14/2018; 5 CE hours in communication and documentation with 0 submitted.

**Tara Schaefer-Nygaard** – 10 CE hours in ethics/boundaries/confidentiality with 0 submitted; due 4/4/2019.

**Julie Rivenes** - Probation to 7-3-2019; attended 0 of 2 meetings; 20 face-to-face CE hrs. with 0 submitted.

**Kara Knecht** - Attended 1 of 1 meeting; 5 CE hrs. in interpersonal skills & conflict de-escalation; written report to Board.

**Katherine Yantzer** - Attended 0 of 1 meeting; 6 CE hrs. in confidentiality; discuss with Board CE course and review of Code of Ethics.

**Kelly Fox** - Probation to 6-26-2019; attended 0 of 2 meetings; 14 CE hrs. of which 5 must be ethics, with 0 submitted.

**Melissa Johnston** - Probation to 6-26-2019.

### ***2018-2019 License Renewal Applications***

**Kathleen Nelson** – It was **moved and seconded** to revoke her license based on not meeting the continuing education requirement although she attested to completion of the requirement, therefore violating the renewal statute, and based on past precedent, the Board will not refund the renewal fee. (Allery/Fontaine-Vonesh/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

**[Legal Counsel]**

**Kristina Rice** – The Board office will contact her friend to attempt find her current location. **[Bd. Office]**

**Tracy Alin** – A fully executed settlement agreement is now in place.

**Lynette Rasmussen** - It was **moved and seconded** to revoke her license based on not meeting the continuing education requirement although she attested to completion of the requirement, therefore violating the renewal statute, and based on past precedent, the Board will not refund the renewal fee. (Nieuwsma/Hardy/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Legal Counsel]**

**Suzi Stein-Bercier** - It was **moved and seconded** to offer settlement agreement of probation for 3 years until 12/31/2020; submit 14 hours completed in 2016-2017 cycle within 30 days; needs 30 additional hours by 12/31/2019; stop supervising immediately and needs to inform supervisees and provide documentation of that notification to the Board; and if she does not comply within 30 days her license will be suspended; she will need to notify insurance providers; and she will be audited next 2 cycles of the Board. (Fontaine-Vonesh/Hardy/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Legal Counsel]**

**Christine Peterson** – A fully executed settlement agreement is now in place.

**Edith Christensen** – Legal counsel will follow up with getting a response to the settlement agreement offer. **[Legal Counsel]**

**Kenneth Donarski** - It was **moved and seconded** legal counsel will call him to convey sympathy and talk to him about revoking his license without disciplinary action. (Hardy/Fontaine-Vonesh/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Legal Counsel]**

***Application for Licensure by Reciprocity***

**Benjamin Robertson** – The Wyoming laws and rules are not substantially similar with the Board's.

It was **moved and seconded** to grant Nieuwsma the authority to grant the license if his clinical work experience is sufficient. (Allery/Fontaine-Vonesh/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)] **[Nieuwsma & Bd. Office]**

**Jennifer Ingram** - It was **moved and seconded** to have legal counsel review the laws and rules from Indiana and if not similar, grant Nieuwsma the authority to grant the license if her clinical work experience is sufficient. (Ah Quin/Hardy/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

**[Nieuwsma & Bd. Office]**

**Reinaldo Rivera** – His college was not accredited by CSWE in 2009 and he has not passed an ASWB examination.

It was **moved and seconded** to deny his license based on not meeting the licensure requirements. (Nieuwsma/Fontaine-Vonesh/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

**[Legal Counsel]**

### ***Application for Initial Licensure***

**Sara Suda** - It was **moved and seconded** to remove her from agendas as this issue is resolved. (Ah Quin/Hardy/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

**Melissa Johnston** – A fully executed settlement agreement is now in place.

### ***MSW Supervision Plans***

The Board reviewed the list of approved plans.

### ***Criminal History Background Check***

**Appoint Review of Reports** - It was **moved and seconded** to appoint Allery to review background check reports. (Nieuwsma/Hardy/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

### ***Continuing Education***

**Board Review of CE Approval Request Forms/Approval Process** – Tabled to November meeting. Board will investigate best way to trace attendees at conferences.

**Appoint CE Representative** - It was **moved and seconded** to appoint Fontaine-Vonesh as the CE Representative. (Nieuwsma/Hardy/carried) [Pedersen absent] [Roll call: Fontaine-Vonesh (y), Hardy (y), Ah Quin (y), Allery (y), Nieuwsma (y)]

### ***Licenses Issued April 25, 2018 to July 25, 2018***

The Board reviewed the list of licenses issued.

### ***Election of Officers***

Tabled to next special meeting.

**Other**

**ASWB Updates** – Nieuwsma gave updates.

**Paperwork Process** – Legal Counsel will send information about VPN, the ITD cloud system, for Board documents to Fontaine-Vonesh for research before the November meeting.  
**[Legal Counsel & Fontaine-Vonesh]**

**Next Meeting Date**

September 5, 2018                      12:00 PM              Special meeting              Conference Call

November 13, 2018                      8:30 AM              Sakakawea Rm., State Capitol

**Open Records & Open Meetings**

Legal Counsel gave a short presentation to the Board members.

**Adjournment**

The meeting was adjourned at 2:35 PM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

**Licenses issued 4/25/2018 to 7/25/2018:**

	Last Name	First Name	License Level	Upgrade	Reciprocity
1.	<a href="#">Berg</a>	Krista	Licensed Independent Clinical Social Worker	Yes	
2.	<a href="#">Meranda</a>	Bridget	Licensed Independent Clinical Social Worker	Yes	
3.	<a href="#">Starks</a>	Timothy	Licensed Certified Social Worker	Yes	
4.	<a href="#">Ibach</a>	Heather	Licensed Certified Social Worker	Yes	
5.	<a href="#">Bergman</a>	Megan	Licensed Certified Social Worker	Yes	
6.	<a href="#">Klobuchar</a>	Tracey	Licensed Certified Social Worker	Yes	
7.	<a href="#">Essler</a>	Holly	Licensed Independent Clinical Social Worker	Yes	
8.	<a href="#">Burgad</a>	Courtney	Licensed Certified Social Worker	Yes	
9.	<a href="#">Luft</a>	Avery	Licensed Independent Clinical Social Worker	Yes	
10.	<a href="#">Hedin</a>	Joanna	Licensed Independent Clinical Social Worker	Yes	SC
11.	<a href="#">Rothbauer</a>	Mikki	Licensed Independent Clinical Social Worker	No	MN

12.	<a href="#">Keller</a>	Shelby	Licensed Social Worker	No	
13.	<a href="#">Davidson</a>	Chasity	Licensed Certified Social Worker	No	
14.	<a href="#">Leingang</a>	Laura	Licensed Social Worker	No	
15.	<a href="#">Banker</a>	Bridget	Licensed Social Worker	No	
16.	<a href="#">Bures</a>	Brandi	Licensed Social Worker	No	
17.	<a href="#">Kinney</a>	Molly	Licensed Social Worker	No	
18.	<a href="#">Holzworth</a>	Pamela	Licensed Social Worker	No	
19.	<a href="#">Lamm</a>	Alicia	Licensed Social Worker	No	
20.	<a href="#">Hess</a>	Emily	Licensed Social Worker	No	
21.	<a href="#">Dunn</a>	Moire	Licensed Social Worker		
22.	<a href="#">Oien</a>	Leah	Licensed Social Worker	No	
23.	<a href="#">Childers</a>	Lisa	Licensed Independent Clinical Social Worker		IA, IL
24.	<a href="#">Miles</a>	Efia	Licensed Independent Clinical Social Worker		GA
25.	<a href="#">Ness</a>	Morgan	Licensed Social Worker		
26.	<a href="#">Gonzalez</a>	Marisa	Licensed Certified Social Worker		
27.	<a href="#">White</a>	Stephanie	Licensed Independent Clinical Social Worker		AK, FL/CA-License issued based on experience.
28.	<a href="#">Emanuel</a>	Kassandra	Licensed Social Worker		
29.	<a href="#">Camrud</a>	Alyssa	Licensed Social Worker		
30.	<a href="#">Burlington</a>	Katie	Licensed Social Worker		
31.	<a href="#">Mears</a>	Sheryl	Licensed Social Worker		MN
32.	<a href="#">Hinkley</a>	Emily	Licensed Social Worker		
33.	<a href="#">Haider</a>	Micaela	Licensed Social Worker		
34.	<a href="#">Leopold</a>	Amy	Licensed Social Worker		
35.	<a href="#">Pahlen</a>	Annie	Licensed Social Worker		
36.	<a href="#">Waswick</a>	Sarahbeth	Licensed Social Worker		
37.	<a href="#">Eckroth</a>	Mikenzie	Licensed Social Worker		
38.	<a href="#">Heidrich</a>	Maria	Licensed Social Worker		
39.	<a href="#">Helfrich</a>	Tara	Licensed Social Worker		
40.	<a href="#">McEarchern</a>	Jolene	Licensed Social Worker		
41.	<a href="#">Soucy</a>	Michelle	Licensed Social Worker		
42.	<a href="#">Olson</a>	Monica	Licensed Social Worker		
43.	<a href="#">Olson</a>	Emily	Licensed Social Worker		MN
44.	<a href="#">Ouellette</a>	Sadee	Licensed Social Worker		
45.	<a href="#">Smith</a>	Bailey	Licensed Social Worker		
46.	<a href="#">Palm</a>	Molly	Licensed Social Worker		
47.	<a href="#">Pittman</a>	Courtney	Licensed Social Worker		
48.	<a href="#">Burris</a>	Carrie	Licensed Independent Clinical Social Worker		ID
49.	<a href="#">Ill</a>	Bethany	Licensed Social Worker		MN
50.	<a href="#">Walcker</a>	Nicole	Licensed Social Worker		
51.	<a href="#">Fontenot</a>	Libby	Licensed Social Worker		
52.	<a href="#">Mortenson</a>	Brett	Licensed Social Worker		
53.	<a href="#">Colton</a>	Michelle	Licensed Social Worker		MN
54.	<a href="#">Koch</a>	Naomi	Licensed Social Worker		
55.	<a href="#">Herding</a>	Kirsten	Licensed Social Worker		
56.	<a href="#">Simmers</a>	Joshua	Licensed Certified Social Worker		
57.	<a href="#">Badt</a>	Idelle	Licensed Social Worker		

58. <a href="#">Burson</a>	Michael	Licensed Independent Clinical Social Worker	CO
59. <a href="#">Baity</a>	Brandon	Licensed Social Worker	MN

<b>LSW =</b>	<b>40</b>	<b>Initial License =</b>	<b>37</b>	<b>LSW(ttl)=</b>	<b>1656</b>
<b>LCSW =</b>	<b>8</b>	<b>Upgrade =</b>	<b>10</b>	<b>LCSW(ttl)=</b>	<b>409</b>
<b>LICSW =</b>	<b>11</b>	<b>Reciprocity =</b>	<b>12</b>	<b>LICSW(ttl)=</b>	<b>372</b>

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**MSW Supervision Plans Approved 5/9/2018 to 7/25/2018:**

**Mallory Nygaard**  
**Shawna Siewert**  
**Kayla Norton**  
**Cassandra Stanley**