

NDBSWE MEETING MINUTES
November 7, 2017
Sakakawea Rm., State Capitol, Bismarck, ND
Minutes

The meeting was called to order by Chair, Heidi Nieuwsma, at 8:30 AM.

Present

Chair – Heidi Nieuwsma, Laura Germann, Nichole Fontaine-Vonesh, Allison Baldwin, Dr. Jayne Hardy, and Rose-Anne Hovey.
Others: Nikki Owings; Jacinda Simmons; Dave Schaibley, Legal Counsel; Jane Johnson; Lynnea Ritz.

Minutes

It was **moved and seconded** to approve the minutes for August 21, 2017 and October 13, 2017. (Baldwin/Fontaine-Vonesh/unanimous)

Financial

The Board reviewed the report for the first 3 months of the two-year budget cycle. At this time, all revenue and expenses are in line with what is budgeted.

It was **moved and seconded** to approve the financial report as presented.
(Germann/Hardy/unanimous)

Complaints

Wagner/Paul-Feist #2017-11 –It was **moved and seconded** there is reasonable basis to believe violations of N.D. Administrative Codes 75.5-02-06.1-01(6)(c) and 75.5-02-06.1-01(9) occurred and the Board will proceed with disciplinary action; a settlement agreement will be offered of revocation of licensure and Wagner cannot apply for licensure for 5 years from the date of revocation; the disciplinary action will be recorded with the National Practitioner Databank. (Baldwin/Fontaine- Vonesh/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)] **[Legal Counsel]**

Yantzer/Jahner #2017-13 – It was **moved and seconded** to dismiss with a letter of concern going to Yantzer with areas of concern being N.D. Administrative Codes 75.5-02-06.1-01 (12), 75.5-02-06.1-02 (10), and 75.5-02-06.1-03 (4). (Baldwin/Fontaine- Vonesh/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)] **[Legal Counsel]**

The Board will send a letter to Jahner and her former employer inquiring as to whether she was hired as an underfill prior to her license being issued and how she signed her name on any documents. **[Bd. Office]**

Owen/Thornock #2017-13 – It was **moved and seconded** to dismiss with a letter of concern going to Owen with areas of concern being N.D. Administrative Codes

75.5-02-06.1-01 (6) (a) (c) (d). (Nieuwsma/Germann/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)]
[Legal Counsel]

Tara Schaefer-Nygaard #2016-33 – The Board gave clarification to legal counsel there was no violation of N.D. Administrative Code 75.5-06.1-01 (3); there were violations of N.D. Administrative Codes 75.5-06.1-01 (6)(b) and 75.5-06.1-04 (5)(a). Legal counsel will send a revised settlement agreement to Schaefer-Nygaard.
[Legal Counsel]

David Kosmatka – No action will be taken. The Board will however send a letter to Mr. Baird Sundeen regarding any involvement he may have in the federal case.
[Bd. Office]

Jane Johnson – The Board office will send Johnson an e-mail to remind her to update her current place of employment.
[Bd. Office]

The Board will send a letter to Ternes thanking her for the information and note that it is her duty as a license social worker to report such issues in a timely manner.
[Bd. Office]

The Board will send a letter to Stark informing her that in order for the Board to proceed with further investigation, she must supply the Board with more details regarding the situation she notes in her most recent letter to the Board.
[Bd. Office]

Ethical Correspondence

Grand Forks County Child Protection Services – No action taken.

Behavioral Health Division Letter Regarding Perry Smith – The Board will seek more specific information from Wansvick and request a copy of the information submitted to the Montana and North Dakota addiction counseling boards.
[Bd. Office]

Kathryn Davis – The Board will send a letter of acknowledgement and reminder to be more careful in the future.
[Bd. Office]

Mel Rose – No action taken.

Tammy Neurohr – No action taken.

Disciplinary Action Update

Ann Leuthard - Suspension to 1-5-2019; 10 CE hrs. in ethics/boundaries with 5 submitted.

Hannah Erickson - 10 CE hrs. in ethics by 11-15-2017 with 10 submitted.

Jordan Herbel - It was **moved and seconded** to issue an order suspending her license until she meets the following conditions: complies with paragraph 3 of the settlement agreement; submits all documents encompassed in paragraph 3 of the settlement agreement; comes before the Board at the next regularly-scheduled meeting for discussion with the Board; the Board will then determine if further disciplinary action is warranted. (Baldwin/Hovey/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)]
[Legal Counsel]

Meagan Klefstad - Attended 2 of 2 meetings; 10 CE hrs. in ethics by 9-13-2017 with 10 CE hours submitted.

Lynzie Schmid - Attended of 2 meetings; 10 CE hrs. in ethics by 2-13-2018 with 10 submitted.

Lynnea Ritz – Ritz appeared before the Board to present the outcome of the ethics course she completed. It was **moved and seconded** to lift the suspension and ask her to voluntarily attend 2 Board meetings per year for the next 2 years as well as submit oral or written reports, 2 per year for the next 2 years, regarding her ethical compliance. (Baldwin/Germann/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)]
[Legal Counsel]

Linda Harmon – Needs to submit 5 CE hrs. in communication and documentation by end of probationary period, 9-14-2018.

2014-2015 CE Audit

Amanda Carlson – Carlson has signed settlement agreement to voluntarily relinquish her license.

2018-2019 License Renewal Applications

CE Verification Language on Renewal Application Form – The Board will use language proposed by the Attorney General's office on the 2020-2021 renewal application to aid in handling incomplete CE audits. **[Bd. Office]**

Sheyenne Puetz - It was **moved and seconded** to approve the application. (Baldwin/Hardy/carried) [Roll call: Fontaine-Vonesh (a), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)]
[Bd. Office]

Heidi Seeger - It was **moved and seconded** to approve the application. (Baldwin/Fontaine-Vonesh/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)]
[Bd. Office]

Emily Swenson - It was **moved and seconded** to approve the application. (Fontaine-Vonesh/Nieuwsma/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)]
[Bd. Office]

Sara Salvesson - It was **moved and seconded** to approve the application pending Nieuwsma's review of the letter to be request from the addiction counselor.

(Fontaine-Vonesh/Baldwin/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)] **[Bd. Office]**

Amanda Teske - It was **moved and seconded** to approve the application and send her a letter requesting she review the Code of Ethics section, Responsibilities as Professionals. (Nieuwsma/Baldwin/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)]

[Bd. Office]

Application for Licensure by Reciprocity

Marie Fouquette –The Board office will re-send the letter regarding her expired license in Minnesota and ask her if she has been working in Minnesota or North Dakota without a valid license. **[Bd. Office]**

Jennifer Lusinger - It was **moved and seconded** to approve the application. (Fontaine-Vonesh/Germann/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)] **[Bd. Office]**

Interim Legislative Health Services Committee

Nieuwsma has been communicating with Senator Lee. She will attend the next committee meeting in Bismarck.

Administrative Rules Amendment

The Board will review the proposed draft and send comments to the Board office by December 15th. Once all comments are received, they will be forwarded to legal counsel. **[Bd. Office & Legal Counsel]**

(y), Hovey (y), Germann (y), Geroux (y), Hardy (y), Nieuwsma (y)] **[Bd. Office]**

MSW Supervision Plans

Hours Previously Earned – The Board may accept hours earned out-of-state as part of an approved supervision plan.

Jodi Klubnik – It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Nieuwsma/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Hardy (y), Nieuwsma (y)] [Baldwin absent] **[Bd. Office]**

Emily Jones - It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Nieuwsma/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Hardy (y), Nieuwsma (y)] [Baldwin absent] **[Bd. Office]**

Julie Hatfield - It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Nieuwsma/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y),

Germann (y), Hardy (y), Nieuwsma (y)] [Baldwin absent] **[Bd. Office]**

Debby Svobodny - It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Nieuwsma/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Hardy (y), Nieuwsma (y)] [Baldwin absent] **[Bd. Office]**

Jennifer Safranski - It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Nieuwsma/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Hardy (y), Nieuwsma (y)] [Baldwin absent] **[Bd. Office]**

Brenna Thompson - It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Nieuwsma/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Hardy (y), Nieuwsma (y)] [Baldwin absent] **[Bd. Office]**

Avery Luft - It was **moved and seconded** to authorize Fontaine-Vonesh to review hours earned in Minnesota and either seek more information or approve the plan. (Germann/Fontaine-Vonesh/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Hardy (y), Nieuwsma (y)] [Baldwin] **[Bd. Office]**

Mallory Nygaard - It was **moved and seconded** to authorize Fontaine-Vonesh to review hours earned in Minnesota and either seek more information or approve the plan. (Germann/Fontaine-Vonesh/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Hardy (y), Nieuwsma (y)] [Baldwin absent] **[Bd. Office]**

Heidii Poplick - It was **moved and seconded** to approve the supervision plan pending a letter from her LICSW supervisor that she is diagnosing. (Fontaine-Vonesh/Baldwin/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)] **[Bd. Office]**

Andrea Dockendorf - It was **moved and seconded** to approve the supervision plan and mention she review the NDBSWE code of ethics. (Fontaine-Vonesh/Nieuwsma/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)] **[Bd. Office]**

Michael Haukaas - It was **moved and seconded** to approve the supervision plan pending a letter from his LICSW supervisor that he is diagnosing. (Fontaine-Vonesh/Nieuwsma/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)] **[Bd. Office]**

Jamie Sehrt – It was **moved and seconded** to approve the supervision plan for 25 hours per week extending the end date to August, 2020. (Fontaine-Vonesh/Baldwin/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y), Hardy (y), Nieuwsma (y)] **[Bd. Office]**

Sereirath Hart - It was **moved and seconded** to approve the supervision plan pending a letter from her LICSW supervisor that she is diagnosing. (Fontaine-Vonesh/Baldwin/unanimous) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Baldwin (y), Hardy (y), Nieuwsma (y)] **[Bd. Office]**

Licenses Issued 8/1/2017 to 10/31/2017

The Board reviewed the list of licenses issued.

Other Business

ASWB Updates – Nieuwsma will attend the fall conference in Atlanta, GA.

Approved Providers of Continuing Education – The Board discussed concerns about providers not adequately handling attendance and verification of completion issues.

2018 Meeting Dates-	February 13, 2018	8:30 AM	State Capitol
	May 8, 2018	8:30 AM	State Capitol
	August 14, 2018	8:30 AM	State Capitol
	November 13, 2018	8:30 AM	State Capitol

Adjournment

The meeting was adjourned at 1:54 PM.

Chair

Date

Secretary

Date

Licenses issued 8/1/2017 to 10/31/2017:

Last Name	First Name	License Level	Upgrade Reciprocity
1. Gerrard	Diane	Licensed Independent Clinical Social Worker	Yes
2. Johnson	Betsey	Licensed Certified Social Worker	Yes
3. Keller	Matthew	Licensed Independent Clinical Social Worker	Yes MN
4. Barnhart	Clanci	Licensed Independent Clinical Social Worker	
5. Logan	Amanda	Licensed Independent Clinical Social Worker	Yes
6. Fearing	Nicole	Licensed Certified Social Worker	Yes
7. Thorstad	Nicole	Licensed Independent Clinical Social Worker	Yes
8. Svobodny	Debbie	Licensed Certified Social Worker	Yes
9. Trautman	Tatum	Licensed Independent Clinical Social Worker	Yes
10. Bitz	Allison	Licensed Certified Social Worker	Yes
11. Dirk	Kristina	Licensed Certified Social Worker	Yes
12. Danduran	Shawna	Licensed Independent Clinical Social Worker	Yes
13. Adams-Hove	Jacqueline	Licensed Independent Clinical Social Worker	Yes FL
14. Larson	Danielle	Licensed Certified Social Worker	Yes
15. Berge	Brenna	Licensed Certified Social Worker	Yes
16. Gonzalez-Harris	Eliza	Licensed Certified Social Worker	Yes
17. Useldinger	Megyn	Licensed Certified Social Worker	No
18. West	Erin	Licensed Social Worker	No
19. Knapp	Amanda	Licensed Certified Social Worker	No
20. Hockert	Zachary	Licensed Social Worker	No
21. Norman	Katelynn	Licensed Social Worker	No
22. Gress	Erin	Licensed Social Worker	No
23. Kramer-Brenna	Kay	Licensed Certified Social Worker	No
24. Heidebrink	Sara	Licensed Social Worker	No
25. Kidrowski	Tia	Licensed Social Worker	No
26. Bontje	Ashlyn	Licensed Social Worker	No
27. Tedford	Madeline	Licensed Social Worker	No
28. Rector	Alisa	Licensed Social Worker	No MN
29. Heim	Garrett	Licensed Social Worker	No
30. Olson	Leigh	Licensed Social Worker	No WI
31. Jones	Hailey	Licensed Social Worker	No
32. Gieser	Constance	Licensed Social Worker	No
33. Vendsel	Hope	Licensed Certified Social Worker	No
34. Everett	Joshua	Licensed Certified Social Worker	No
35. Weber	Madison	Licensed Certified Social Worker	No
36. Prochnow	Kaitlyn	Licensed Social Worker	No
37. Hanson	Jacqueline	Licensed Certified Social Worker	No TX
38. Bitz	Emily	Licensed Social Worker	No MN

39. Vedbraaten	Reese	Licensed Social Worker	No	
40. Warren	Marisa	Licensed Social Worker	No	
41. Guilmino	Kimberly	Licensed Independent Clinical Social Worker	No	MN
42. Slear	Jared	Licensed Independent Clinical Social Worker	No	MD
43. Thoreson	Kelsey	Licensed Certified Social Worker	No	
44. Schlotfeldt	Ashley	Licensed Social Worker	No	MN
45. Hart	Sereirath	Licensed Certified Social Worker	No	NM
46. Nelson	Laura	Licensed Social Worker	No	NV

LSW =	19	Initial License =	21	LSW(ttl)=	1805
LCSW =	17	Upgrade =	16	LCSW(ttl)=	432
LICSW =	10	Reciprocity =	11	LICSW(ttl)=	375