

**NDBSWE MEETING MINUTES  
October 13, 2017  
Via Conference Call**

The meeting was called to order by Chair, Heidi Nieuwsma, at 11:35 AM.

***Present***

Chair – Heidi Nieuwsma, Laura Germann, Nichole Fontaine-Vonesh, Jayne Hardy.

Others: Nikki Owings; Dave Schaibley, Legal Counsel.

***Absent***

Rose-Anne Hovey, Allison Baldwin

***Disciplinary Action***

**Lynnea Ritz** –It was **moved and seconded** the Board will not accept Ritz's counter offer and the Board will keep the terms of the settlement agreement unchanged. (Nieuwsma/Hardy/carried) [Roll call: Fontaine-Vonesh (y), Hardy (y), Germann (y), Nieuwsma (y)] [Hovey and Baldwin absent]

Instructions to legal counsel were provided.

**[Legal Counsel]**

***Adjournment***

The meeting was adjourned at 12:23 PM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date