

NDBSWE MEETING MINUTES
May 8, 2017
LaQuinta Inns & Suites, Bismarck, ND
Minutes

The meeting was called to order by Vice Chair, Nichole Fontaine-Vonesh, at 8:40 AM.

Present

Chair – Laura Germann, Nichole Fontaine-Vonesh, Allison Geroux, and Rose-Anne Hovey.

Others: Nikki Owings; Jacinda Simmons; John Tyler, Legal Counsel; Rebecca Pollert, State Procurement Office; Lynzie Schmid; Carenlee Barkdull, Chair of UND Social Work Dept.

{Heidi Nieuwsma and Ramona Humann absent}

Minutes

It was **moved and seconded** to approve the minutes for February 13, 2017.
(Germann/Geroux/carried) [Nieuwsma and Humann absent]

Financial

Everything is in line with the budget. CDs will be renewed as they come due.

It was **moved and seconded** to approve the financial report as presented.
(Geroux/Germann/carried) [Nieuwsma and Humann absent]

APT, Inc. Contract

Executive Session for negotiation strategies 8:45 am to 9:18 am. Executive session was attended by Germann, Fontaine-Vonesh, Geroux, Hovey, Tyler, and Pollert.

It was **moved and seconded** to adopt the scoring of the two Board management services companies. (Germann/Hovey/carried) [Nieuwsma and Humann absent]

The Board did accept the APT, Inc. proposal.

Complaints

Cole/Chu - It was **moved and seconded** to dismiss. (Germann/Hovey/carried)
[Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent] **[Legal Counsel]**

Thompson Widmer/Larson – The Board recently received information from the Wells County State’s Attorney. The Board will give the licensee time to respond and have a special meeting on May 30, 2017 at 12:00 PM.

Thompson Widmer/Neurohr - It was **moved and seconded** to dismiss.
(Germann/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann

(y), Geroux (y)) [Nieuwsma and Humann absent]

[Legal Counsel]

Ritz/Bufington – Tyler will research case law and the Board will discuss at the May 30, 2017 meeting. [Legal Counsel]

Harshmann/Hummel - It was **moved and seconded** to dismiss. (Fontaine-Vonesh/Germann/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent] [Legal Counsel]

Fuher/Hanson – Geroux will request a letter from the principal of the school he is employed at to see if his personal conduct has affected his practice; the Board will discuss at the May 30, 2017 meeting. [Geroux]

Leuthard/Fleck – Tabled to await the results of the current investigation by Protection and Advocacy.

Johnson/Stark – Tabled to May 30, 2017 meeting.

Ethical Correspondence

Anonymous regarding Horning – It is not a valid complaint because it is unsigned. No action will be taken.

Melissa Shigematsu – The Board will send a letter of acknowledgement and reminder to be more careful in the future. [Bd. Office]

Disciplinary Action Update

Ann Leuthard - Suspension to 1-5-2019; 10 CE hrs. in ethics/boundaries with 0 submitted

Hannah Erickson - 10 CE hrs. in ethics by 11-15-2017 with 0 submitted

Amber Mutalipassi - 10 CE hrs. in ethics by 11-15-2017 with 10 submitted

David Kosmatka – He has sent continuing education and signed the settlement agreement. Nieuwsma will sign settlement agreement.

It was **moved and seconded** to approve the submitted five hours of ethics continuing education towards his settlement agreement. (Geroux/Germann/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent]

Jordan Herbel - Probation to 4-12-2022; random drug screen reports. The Board will seek more information about which drug screen company she is using.

[Bd. Office]

Meagan Klefstad - Attended 2 of 2 meetings; 10 CE hrs. in ethics by 9-13-2017 with 0 submitted

Amanda Mosbrucker - Legal sent settlement agreement to revoke to a third address. Tabled to May 30 agenda.

Randy Carlson – He has faxed the signed settlement agreement to voluntarily surrender his license. Nieuwsma will sign the agreement.

Tara Schaefer-Nygaard – She has requested a hearing. Legal counsel will ask her attorney if they are open to negotiations and under what parameters.

Lynzie Schmid - Attended of 2 meetings; 10 CE hrs. in ethics by 2-13-2018 with 0 submitted.

Legislative Update

The Board's bill, SB 2293, failed. A portion of the bill was added to an appropriations bill and passed into law. This will now allow the Board to accept sufficient experience in lieu of the Board requirement for supervised practice when considering an application for LICSW by reciprocity.

Adams-Hove – The Board will request her resume to determine her work experience in accordance with the new law.

Administrative Rules Amendment

The Board will review the rules and make any changes in relation to the new law and regarding student relations with faculty. Fontaine-Vonesh will check with Nieuwsma about having a special meeting to discuss Administrative Rules changes at special meeting.

[Fontaine-Vonesh]

FARB Training

A training will be held July 17, 2017 in Bismarck. The Board will not sponsor the training, but any members wanting to attend may do so.

2018-2019 License Renewal Process

The Board will audit 10% of licensees who renew.

It was **moved and seconded** to accept new wording of the continuing education attestation, to add "...or will complete by December 31, 2017."

(Geroux/Fontaine-Vonesh/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent]

[Bd. Office]

Continuing Education Audit

Suzi Stein – She still needs 14.50 hours with 2 hours of ethics to complete her CE requirements from the 2014-2015 renewal. The Board will proceed with a formal complaint.

She is supervising Tara Schaefer Nygaard, who will be notified that her clinical supervision hours may not count. **[Fontaine-Vonesh]**

It was **moved and seconded** to offer a settlement agreement to complete the remaining continuing education hours or send a formal complaint to litigation. (Geroux/Germann/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent] **[Legal Counsel]**

State Procurement Liaison

Owings will act as the liaison between the Board and State Procurement Office.

Autism Spectrum Disorder Database Advisory Group Update

Email received from Carol Schnweis updating the Board on the group's work was read.

MSW Supervision Plans

Tara Schaefer-Nygaard - It was **moved and seconded** to request appropriate documentation of diagnosing from LICSW supervisor and documentation of completed hours from first. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent] **[Bd. Office]**

Kerry Buckle – It was **moved and seconded** to approve pending receipt of letter from LICSW supervisor that he will be diagnosing to be reviewed by Fontaine-Vonesh. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent] **[Bd. Office]**

The MSW Supervision Plan application will be updated with a statement that a letter about diagnosing from the LICSW supervisor should be included if there is no diagnosing listed in the job description. **[Bd. Office]**

Julie Hatfield - It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent] **[Bd. Office]**

Rebecca Collins - It was **moved and seconded** to approve the supervision plan stressing that she can only practice in ND with a ND license. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent] **[Bd. Office]**

Sonia Monreal-Luna Martinez - It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent]

[Bd. Office]

Antonia Popo - It was **moved and seconded** to approve the supervision plan for 30 hours per week pending clarification about where she is practicing and a letter from her LICSW supervisor that she is diagnosing. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent]

[Bd. Office]

Alicia Gourd - It was **moved and seconded** to deny the supervision plan because there is not enough clinical social work. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent]

[Bd. Office]

Lacy Suby - It was **moved and seconded** to approve the supervision plan for 30 hours per week pending a letter from her LICSW supervisor that she will be diagnosing. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent]

[Bd. Office]

Amanda Kouba - It was **moved and seconded** to approve pending receipt of letter from LICSW supervisor that she will be diagnosing to be reviewed by Fontaine-Vonesh. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent]

[Bd. Office]

Justin Lervik - It was **moved and seconded** to approve the supervision plan. (Fontaine-Vonesh/Geroux/carried) [Roll call: Fontaine-Vonesh (y), Hovey (y), Germann (y), Geroux (y)] [Nieuwsma and Humann absent]

[Bd. Office]

Licenses Issued 2/1/2017 to 4/30/2017

The Board reviewed the list of licenses issued.

Other Business

ASWB Updates – Discussed continuing education and disciplinary action at the recent Spring meeting; Fontaine-Vonesh and Geroux attended.

Next Meeting - May 30, 2017 12:00 pm Conference Call
August 14, 2017 8:30 am LaQuinta Inns & Suites, Bismarck

Adjournment

The meeting was adjourned at 1:45 pm.

 Chair

 Date

 Secretary

 Date
Licenses issued 2/1/2017 to 4/30/2017:

	Last Name	First Name	License Level	Upgrade	Reciprocity
1.	Flynn	Alexandra	Licensed Social Worker		
2.	Haukaas	Michael	Licensed Certified Social Worker	No	
3.	Ah Quin	Dyanna	Licensed Certified Social Worker	No	AZ
4.	Crocker	Nicholas	Licensed Certified Social Worker	No	
5.	Penn	Tracy	Licensed Certified Social Worker	No	MN
6.	Engelhard	Brittney	Licensed Social Worker		
7.	Reule	Jessica	Licensed Social Worker	No	MN
8.	Jahner	Ashley	Licensed Social Worker	No	
9.	Schmit	Karen	Licensed Independent Clinical Social Worker		MN
10.	Kugler	Allyson	Licensed Social Worker	No	MN
11.	Schultze	Cassie	Licensed Certified Social Worker		
12.	Houdek	Shayna	Licensed Social Worker	No	
13.	Caspers	Katelyn	Licensed Social Worker	No	MN
14.	Ryan-Rose	Melodie	Licensed Independent Clinical Social Worker	No	WY, UT
15.	Milliren	Amanda	Licensed Certified Social Worker		MN,WI
16.	Opp	Robin	Licensed Certified Social Worker	No	
17.	Tilley	Mackenzie	Licensed Social Worker	No	
18.	Rosenberg	Lee	Licensed Social Worker	No	
19.	Colton	Michelle	Licensed Social Worker	No	MN
20.	Fitterer	Paige	Licensed Certified Social Worker	Yes	
21.	Ramstad	Summer	Licensed Social Worker	No	MN
22.	Stine	Jeffrey	Licensed Certified Social Worker	Yes	
23.	Schmid	Lynzie	Licensed Social Worker	No	MN
24.	Goeller	Stacie	Licensed Social Worker	No	MN
25.	Beck	Jessica	Licensed Social Worker		
26.	Monreal-Luna Martinez	Sonia	Licensed Certified Social Worker	No	
27.	Gitter	Laura	Licensed Independent Clinical Social Worker	Yes	
28.	Messner	Kari	Licensed Social Worker		

LSW = 15 Initial License = 24
 LCSW = 10 Upgrade = 4
 LICSW = 3 Reciprocity = 12

.....

Total licensees as of May 1, 2017:

LSW = 1765
 LCSW = 419
 LICSW = 353